



**VSPM'S DENTAL COLLEGE & RESEARCH CENTRE,
NAGPUR-440019**

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REF: VSPM'S DCRC/Dean /EXAM CUM TIME- TABLE COM/F.NO.10/13/2021 DATE: 11/10/2021

CIRCULAR

Regarding implementation of conduct of PCT/CIE examinations

As per the recommendation of IQAC and directives of Dean VSPM DCRC, all the HOD's are requested to implement the under-mentioned patterns for conduction of the PCT examinations henceforth.

- 1) Before each PCT examination, 3sets of theory question papers in sealed envelopes should be sent to the examination committee 8 days prior to scheduled examination date
- 2) Out of these 3 sets one of the set will be selected and given to the respective department for conducting the exam
- 3) After completion of the PCT theory exam, the results of the exam should be submitted in excel format provided by UG cell within 10 days to Examination & curriculum committee and Undergraduate cell.
- 4) Results of the PCT practical exams should be submitted to Examination & curriculum committee within 10 days after last posting of the last batch at the end of the posting term.

R Kolte

**Dr. Rajashri Kolte,
Chairperson, Curriculum committee
VSPM'S DCRC, NAGPUR**



U Radke

**Dr. Usha Radke
Dean
VSPM'S DCRC, NAGPUR**

DEAN

**VSPM'S Dental College &
Research Centre, Digdoh Hills
Hingna Road, Nagpur-440019**

Copy to

- All the dental departments
- All the medical subjects of dental departments
- Dr. Purva Chaudhari- member secretary curriculum committee



VIDYA SIKSHAN PRASARAK MANDAL'S
DENTAL COLLEGE & RESEARCH CENTRE,

Curriculum and Examination Committee

Functions and objectives of curriculum and examination committee

1. Preparation of yearly academic calendar of the college at the start of each academic sessions
2. Preparation of yearly clinical posting and theory timetables for all undergraduate BDS students of every batch (first year to fourth year)
3. Preparation of internal assessment examination timetable for all the batches of BDS program
4. Innovative teaching techniques schedule is integrated into theory and clinical postings timetables
5. Designing of timetable for dental postings of MBBS students of NKP salve institute
6. Summer and winter vacation schedules are decided for students and teachers

Standard operating protocols

1. As per the academic term session received from the university the committee prepares the clinical posting and theory timetables for students
2. Vacations for students and teachers are evenly distributed as per the vacation schedule provided by the university
3. Committee decides the schedule for the internal assessment examinations and makes sure that the timetable is followed meticulously
4. Any grievances addressed to the committee are resolved after discussion in a meeting and required measures are taken

Dr Rajshree Kolte
Chairperson
Curriculum and
Examination committee

Dr Usha Radke
Dean
VSPM DCRC, Nagpur

