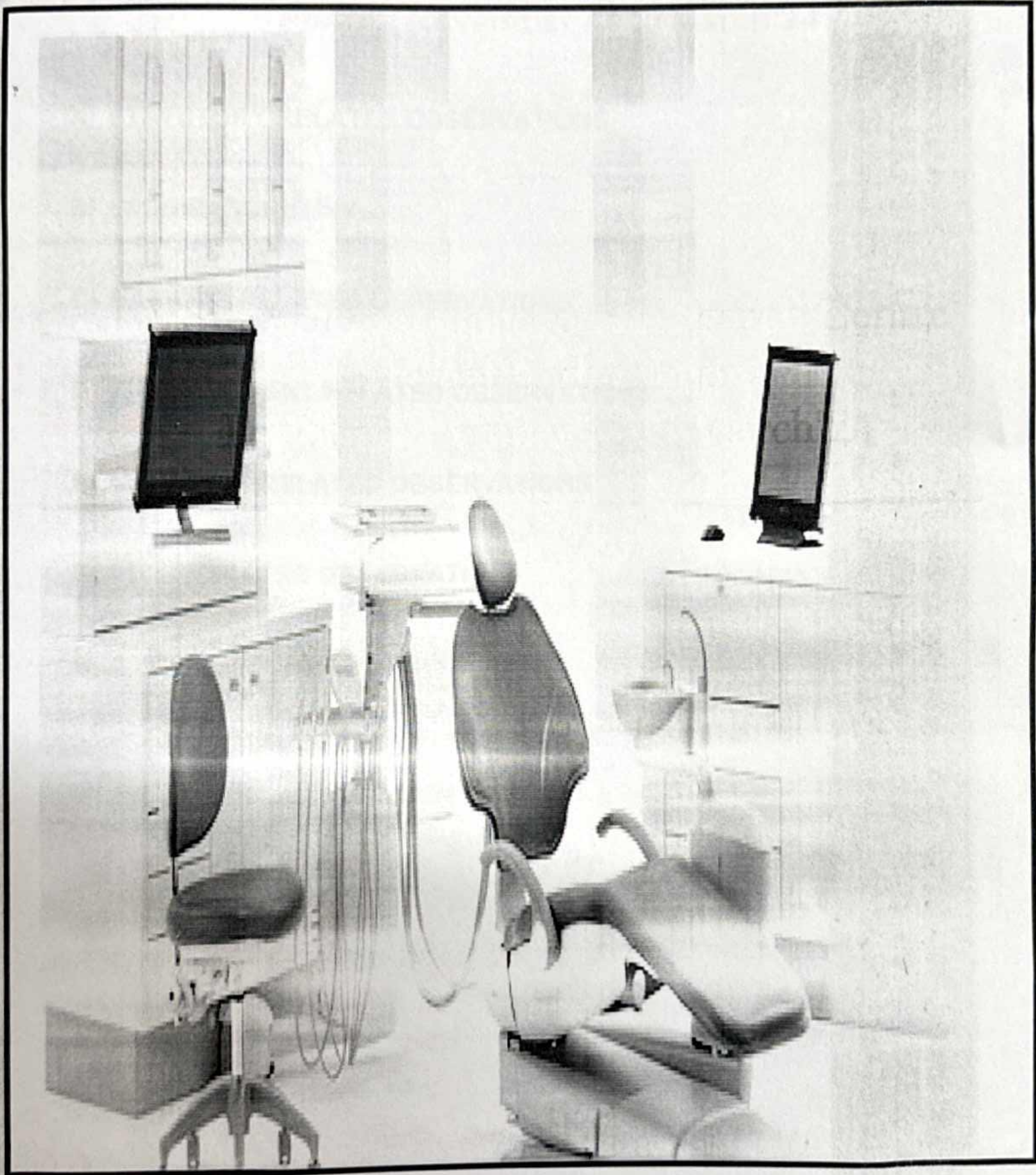


VSPM Dental College & Research Centre
Internal Audit Report
Period: November'23 to March'24



VSPM Dental College & Research Centre

Internal Audit Report

Period: November'23 to March'24

A) STATUTORY RELATED OBSERVATIONS

B) LEDGER SCRUTINY

C) BANKING RELATED OBSERVATIONS

D) PROCUREMENT RELATED OBSERVATIONS

E) VOUCHING RELATED OBSERVATIONS

F) FEES RELATED OBSERVATIONS

G) OTHER OBSERVATIONS

A) STATUTORY RELATED OBSERVATIONS

A.1 Part-B of E-Way Bill not generated by supplier

As per E-Way Bill rules, an E-Way Bill must be generated for the movement of goods within the state of Maharashtra (intra-state) or between states (inter-state) if the consignment value exceeds Rs 50,000. Moreover, an E-Way Bill is only valid if both Part A and Part B are completed. Without Part B, which includes transportation details, the E-Way Bill is considered invalid. Transporting goods without a complete E-Way Bill can result in penalties, including the detention or seizure of goods and vehicles.

During our vouching process, we identified a case where Part B of the E-Way Bill was not generated, rendering the E-Way Bill incomplete, and potentially leading to compliance issues and associated penalties.

The details are as follows-

Vch. No	Vch. Date	Vendor	Value of Consignment	Head of Account
Mar20-4	04-Dec-23	Consed International	2,90,000	Instrument & Equipments

A.2 Late Payment of TDS amount

As per the Income Tax Act, Tax Deducted at Source (TDS) must be deposited with the relevant authority by the 7th of the following month, with the exception of March deductions, which must be deposited by the 30th of April.

If there is a delay in remitting the deducted TDS, an interest charge of 1.5% per month or part thereof is imposed as stipulated in **Section 201(1A)**.

During the verification of statutory dues, we have observed that the unit has not deposited the TDS amount on timely basis thereby liable to pay penal interest @ 1.5% PM.

It is suggested to make the payment of TDS on timely basis to avoid penalty in the form of interest.

Details of the same are as follows:

Vch. No.	Month of Deduction	Date of Payment	Delay (in months)	TDS Amount	Penalty of 1.5% per month	Section
23/24-	Decemeber	13-01-	2	10,000	300.	194J

676		2024				
23/24-695	Decemeber	13-01-2024	2	14,039	421 17	194 C

A.3 Non-Deduction of TDS u/s 194J, leading to: 30% disallowance of expenses:

As per Income Tax Act, 1961 the person responsible for making payment to the resident for professional services should deduct TDS @ 10%, either at the time of crediting such sum to the party or at the time of payment thereof, whichever is earlier failing which would attract disallowance of 30% of such expenditure, apart from penal consequences of non-deduction and payment of TDS. But we have observed 2 cases where provision for expenditure has been made but TDS upon the same not deducted.

Details of the abovementioned anomalies are as follows:

Date	Voucher No.	Ledger	Amount	TDS
31-03-2024	23-24/1069	Audit Fees	100300	10030
30-03-2024	23-24/1060	Internal Audit Fees	295000	29500
Total				39530

B) LEDGER SCRUTINY

B.1 Goods or services not recd./Expense or asset not debited Against advance made to suppliers:

During scrutiny of creditors, we identified several instances where advances were made to suppliers, but the goods or services have not yet been delivered, or corresponding invoices have not been submitted. This has resulted in a debit balance in the suppliers' accounts.

(A) M/s. Hayat Computers & Security Solutions (Repeat point)

An advance of **Rs 56,813** has been outstanding for **more than 2 years** in the account of Hayat Computers & Security Solutions dated **30-August-21**. The underlying reason behind this delay in clearance of advance needs to be identified.

(B) M/s Lax Air Med Construction (Repeat point)

During ledger scrutiny of creditors, we have observed that the unit has given 50% advance of **Rs. 4,16,600** to the abovementioned party for pipeline work on **8th October, 2022** and there is no entry in this party's account till date.

The status of the said work needs to be ascertained and accordingly appropriate steps should be taken.

(C) M/s. Ashwini Electro Power (Repeat point)

During audit, we observed that this account is showing a debit balance of Rs 13,136/- as on 31st March 2023.

Upon scrutinizing the same, we noted that the unit has given 50% to the said party as on 28th Jan 2022 for electrification work of ground floor of the college. However, the bill booked against this advance exceeds is less than the amount given, resulting in the debit balance.

(D) M/s. Gargee Sales & Services

The account of M/s Gargee Sales & Services had a debit balance of Rs 4,248 due to an expense for the AMC of a compressor for the period from 01-Aug-23 to 31-Aug-24 not being recorded.

(E) M/s Snow Cool Refrigeration & Engineering

During the course of audit, we have noticed that this party's account is showing a debit balance of Rs 3,82,003/- as on 31-Mar-2024 being :-
~~Upon scrutinizing the account, we came to know that the unit has paid an advance amount as paid on 07-Jul-23 for Pipe line at UG Section of Prosthodontics Department.~~
However, no expense is booked against such advance payment.
The reason behind this needs to be ascertained and appropriate action needs to be taken.

(F) M/s Synchronik

A 50% advance payment of Rs 40,000/- was made to M/s Synchronik for Annual Maintenance Contract for RFID assisted library software, RFID Anti-theft gate (for the period 01-Nov-23 to 31-Oct-24). However, no expense was booked against such advance.

(G) M/s. Manas Agro Industries & Infrastructure Ltd.

utilized even once ever since the amounts have been credited to this account. which is appearing on account of receipts from Dr Reddy laboratories has not been During scrutiny, we have noted that the balance appearing in the ethics committee fund utilization of the same:

B.4 Ethics Committee fund appearing since Feb 2022 and there is no corresponding

and should be shown separately under head indirect expenses. Expenses of indirect nature have to be identified which are clubbed under direct expenses which is not possible.

We have observed, that indirect expenses in Tally is showing zero balance (other than depreciation) which means only direct expenses have been incurred till date, practically

B.3 Direct & Indirect expenses have been grouped under direct expenses:

same is payable or not as currently there is no demand on record.

~~The same need to be examined whether the flow management within the organization. The same need to be examined whether the relationships, potential penalties or interest charges, and could indirect expenses be cash Depot since January 21. Fair payments to creditors may be made.~~

A credit balance of Rs 2,07,804/- is outstanding in the account of Hyderabad Dental (Repeat Point)

B.2 Payment not made against old outstanding balance of Hyderabad Dental Depot

Proper steps should be taken either to get the supply fulfilled or recover the advance. then nothing is debited against the same resulting into debit balance of Rs 44,250/- account of making of documentary film to the said party on 22nd march, 2022 and since During scrutinizing of creditors, we have noted that the unit has paid 50% advance on (H) M/s S.A Digital Films Pvt. Ltd (Repeat Point):

Proper steps should be taken either to get the supply fulfilled or recover the advance. nothing is debited against the same resulting into debit balance of Rs 48,675/- account of software subscription renewal to the said party on 09-Feb-24 and since then During scrutinizing of creditors, we have noted that the unit has paid 50% advance on

Month	Bookings	Payments	Net Payable	Cumulative Unpaid Amount
Prior	59031	59031	0	0
April	340216	340216	0	0
Apr-23	311707	311707	0	0
May-23	258714	258714	0	0
Jun-23	255174	255174	0	0
Jul-23	241843	241843	0	0
Aug-23				
Sep-23				
Oct-23	317757	313805	3952	3952

Details of the same are as follows:

B.6 MDS stipend payable account showing credit balance of Rs 1.37 Lacs
 During the course of audit, we have noted that this account is showing a credit balance of Rs 1,37,184/- Upon checking, it came to our notice that this balance is for the months of October'23 to March'24.

B.5 Salary payable 2023-24 showing credit balance of Rs. 0.72 Lacs.
 During the course of audit, it came to our notice that this account is showing a credit balance of Rs 72,702/- as on 31st March, 2024 indicating short payment of salary to employees. Upon Scrutinizing the same it came to our notice that the said amount pertains to salary reversal of Tushar Morwade for the month of January'24.
 The reason for the same needs to be ascertained and proper steps should be taken to settle the said amount.

F. Y	Amount Received	Amount Utilized	Cumulative balance
2021-22	49,500.00	-	49,500.00
2022-23	2,08,000.00	-	2,11,500.00
Total	2,57,500.00	-	2,57,500.00

Details of the same are as follows:

Month	Bookin	Paymen	Net Payable	Cumulative Unpaid Amount
Nov-23	345252	330002	15250	19202
Dec-24	336594	316594	20000	39202
Jan-24	371224	350095	21129	60331
Feb-24	357017	339085	17932	78263
Mar-24	359231	300310	58921	137184
Grand Total	3803433	3666249	137184	

B.7 Interns Remuneration payable account is showing a cumulative credit balance of Rs

2.09 Lacs:

During course of audit, we have that the remuneration is being paid to students however it is not completely settled thereby resulting into cumulative credit balance of Rs 2,09,908/- of which Rs.60018/- only relates to Mar 24. Further details of the same are as follows-

Month	Bookin	Paymen	Net Payable	Cumulative Unpaid Amount
Prior to April 23	2,03,951	1,01,139	1,02,812	1,02,812
April-23	87,690	70,712	16,978	1,19,790
Apr-23	87,690	70,712	16,978	1,36,768
May-23	77,615	69,516	8,099	1,44,867
May-23	77,615	69,516	8,099	1,52,966
Jun-23	67,500	62,971	4,529	1,57,495
Jun-23	67,500	62,971	4,529	1,62,024
Jul-23	75,320	69,951	5,369	1,67,393
Jul-23	75,320	69,951	5,369	1,72,762
Aug-23	71,805	66,406	5,399	1,78,161
Aug-23	71,805	66,406	5,399	1,83,560
Sep-23	1,02,585	70,575	32,010	2,15,570
Sep-23	1,02,585	70,575	32,010	2,47,580
Oct-23	71,627	43,184	28,443	2,76,023
Oct-23	71,627	43,184	28,443	3,04,466
Nov-23	65,745	1,46,120	-80,375	2,24,091
Nov-23	65,745	1,46,120	-80,375	1,43,716
Dec-23	68,074	60,468	7,606	1,51,322
Dec-23	68,074	60,468	7,606	1,58,928
Jan-24	60,587	54,722	5,865	1,64,793
Jan-24	60,587	54,722	5,865	1,70,658
Feb-24	66,464	58,422	8,042	1,78,700
Feb-24	66,464	58,422	8,042	1,86,742
Mar-24	60,018	6,710	53,308	2,40,050
Mar-24	60,018	6,710	53,308	2,93,358

follows-

Lacs including opening balance of Rs.1.02 Lacs. Further details of the same are as follows-

During course of audit, we have that the remuneration is being paid to students however it is not completely settled thereby resulting into cumulative credit balance of Rs 2,09,908/- of which Rs.60018/- only relates to Mar 24. Further details of the same are as follows-

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Lacs including opening balance of Rs.1.02 Lacs. Further details of the same are as follows-

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Mar-24	60,018	6,710	53,308	2,93,358

follows-

Lacs including opening balance of Rs.1.02 Lacs. Further details of the same are as follows-

During course of audit, we have that the remuneration is being paid to students however it is not completely settled thereby resulting into cumulative credit balance of Rs 2,09,908/- of which Rs.60018/- only relates to Mar 24. Further details of the same are as follows-

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Mar-24	60,018	6,710	53,308	2,40,050
Mar-24	60,018	6,710	53,308	2,93,358

The reason why it is not being paid is to be identified and corrective action needs to be taken.

B.8 Practical exam BDS Winter 22 A/c is showing a debit balance of Rs 66,244/-:

During the course of audit, we have observed that the Practical exam BDS winter 22 a/c is having a debit balance of **Rs 66,244/-** as on 31st March 2024 indicating short recovery of exam expenses from MUHS Nashik. ~~reason why it is not recovered from university needs to be identified and appropriate action needs to be taken~~

Details of the exam expenses and amount received from MUHS Nashik area as follows:

Particulars	Opening Balance	Debits	Credits	
Practical exam BDS winter 22	1,08,538	97,706	1,40,000	66,244

B.9 Practical exam MDS Summer 23 showing a debit balance of Rs 2,80,262/-:

During the course of audit, we have observed that the Practical exam MDS winter 23 a/c is having a debit balance of **Rs 280262/-** as on 31st March 2024 indicating short recovery of exam expenses from MUHS Nashik/ or excess ineligible amount incurred which. ~~reason why it is not recovered from university needs to be identified and accordingly appropriate action needs to be taken.~~

B.10 Credit balance of Rs 1,200/- in Registration Fees (MSDC) A/c

During the course of the audit, we found a credit balance of Rs 1,200 in the Registration (MSDC) account. This occurred because the may be due to registration fees recovered from a student which has finally not appeared in exam. The same needs to be examined and if not refundable then the same may be transferred to other income account. MSDC, resulting in the credit balance. We recommend primarily refund registration fees to MSDC to rectify the account balance.

B.11 Annual Maintenance Contract/ Subscriptions not renewed or renewed late

During audit we found instances where Annual Maintenance Contract (AMC) was not renewed or renewed late. The details are follows

Participants	Supplier	Previous AMC/ Subscription expiry date	Date	Remarks
Software Subscription Renewal	M/s. Manas Agro Industries & Infrastructure Ltd.	31-Dec-23	-	Subscription not renewed
AMC for X-Ray printer	M/s Fuji Film India Pvt.Ltd.	01-Mar-23	01-Feb-24	153 days without AMC

B.12 Disaster management fund not transferred to MUHS Nashik:

Upon the scrutiny of the Disaster management account for both courses (BDS and MDS), we have noted that these accounts are showing credit balance as on 31 March, 2024 which indicates that these funds are not transferred to MUHS Nashik. Details of the same are as follows:

F. Y	Courses	Amount Received	Amount transferred	Cumulative
Prior to 2023-24	BDS	6,218.00	16,170.00	6,008.00
2023-24	BDS	5,141.00	4,090.00	7,059.00
Total		11,359.00		
Prior to 2023-24	MDS	2,760.00	-	2,760.00
2023-24	MDS	930.00	-	3,690.00

Year	Amount (Rs.)
College Cauton Money (BDS) 2013	2,00,000.00
College Cauton Money (BDS) 2014	1,60,000.00
College Cauton Money (BDS) 2015	70,000.00
College Cauton Money (BDS) 2016	40,000.00
College Cauton Money (BDS) 2017	2,50,000.00

The details are as follows-

Cauton money is collected as a refundable deposit by educational institutes at the time of admission and is refundable upon completion of course as and when claimed by the students, usually upon their graduation or departure from the institute after deducting any charges for damages if applicable. During our audit, however, we noticed that balance has been outstanding in the College Cauton Money account since far back old as 2012. We suggest that proper Standard Operating Procedures (SOPs) should be established to transfer the outstanding amount in the Cauton Money account, after a fixed term, to the Student Welfare account. This practice would ensure the proper utilization of funds.

B.14 Credit balance outstanding in College Cauton Money

Particulars	Opening Balance	Debits	Credits
Student Welfare Fund (BDS)	50,000	1,52,00	1,03,17
Student Welfare Fund (MDS)	0	9,000	9,450
			450

Details are as follows-

We found that the Student Welfare Fund for BDS and MDS is showing a credit balance of Rs. 1,170/- and Rs. 450/-, respectively. This indicates that the amount transferred to MUHS Nashik is less than the amount recovered from students. These discrepancies should be rectified, ensuring that the correct amounts are transferred to MUHS Nashik.

B.13 Student Welfare Fund – Credit balance

Total	3,690.00	-
Grand Total	15,049.00	

During our audit, we observed discrepancies between the revenue figures as calculated manually and those recorded in Tally and ERP software. Identifying the

B.17 Differences in revenue

During the course of audit, we found that fixed assets register is not being maintained by the Unit. This poses difficulty in identification of the fixed assets held by the unit and physical verification thereof. Hence it is suggested to maintain a FAR showing full particulars, Quantity, Location, Date of Acquisition, Date of Put to Use, Gross Acquisition Value, Accumulated Depreciation and Net Carrying Value as at the year end to give proper information about the fixed assets of the Unit.

B.16 Non-Maintenance of Fixed Assets Register:

Employee name	Date of advance	Date of settlement	Amount	Purpose	Sl. No. given
Mr. Dofode Rishikesh	17-10-2023	05-03-2024	10,000	Sports Tournament	140
Dr. Rawlani Sudhir	28-10-2023	09-02-2024	5,000	MUHS Theory Winter Exam	104
Dr Ingole Pranav	26-06-2023	07-09-2023	5,000	MUHS Theory Summer Exam	73
Dr. Pande Neelam	27-12-2023	16-02-2024	5,000	CDE Programme	51
Dr. Shenoy Usha	19-08-2023	07-10-2023	10,000	CDE Programme	49
Balani kapil	20-01-2023	08-03-2023	10,000	Adv. For photography & screen display	47
Dr. Shenoy Usha	29-01-2024	01-03-2024	10,000	CDE Programme	32

During scrutinizing the advances given, we have found substantial delay in settlement of advances. This indicates that the controls for prompt settlement of advances have not been framed and implemented or not effective. Hence the unit shall frame strict policies regarding prompt settlement of employee advances. Details are as follows:-

B.15 Delay in settlement of advances

College Cauton Money (BDS)	9,75,000.00
College Cauton Money (BDS)	25,00,000.00
College Cauton Money (BDS)	25,00,000.00
College Cauton Money (BDS)	25,00,000.00
College Cauton Money (BDS)	25,00,000.00
College Cauton Money (BDS)	25,00,000.00
College Cauton Money (BDS)	25,00,000.00
College Cauton Money (BDS)	25,00,000.00

C) BANKING RELATED OBSERVATIONS

During audit it was noted during the audit that account shows outstandings against the March 2023 reference, indicating the need for adjustment to accurately reflect the financial transactions in Tally. While the overall account balance may appear correct, this error indicates an incorrect reference was used for the internal May 2023 payment entry for Intern Remuneration from April 2022 to March 2023 (Payment: 285). Upon scrutiny we noted that the same is due to incorrect reference of month of May 2023 (which had already been settled via Payment-273), instead of March 2023 in the 2023 while overstatement of payments for May 23.

B.19 Payment made against incorrect reference

During our audit, we observed that provisions for the Provident Fund (PF) and Tax Deducted at Source (TDS) return filing charges for the last quarter have not been made. This omission results in the understatement of expenses for the last quarter. Inaccuracies in the financial statements.

B.18 Provision not made for PF & TDS Return Filing Charges

For details refer Annexure 3.

Particulars	Amount
OPD Net Income	67,53,080
Revenue as per calculation	67,25,427
Difference	-27,653

Particulars	Amount
Revenue as per Tally	69,27,551
Revenue as per ERP	69,52,977
Difference	25,426

reasons behind these differences is crucial for ensuring accurate financial reporting and compliance.

C.1 C.1 Outstanding Transaction in Bank Reconciliation

During the bank reconciliation process of Arvind Sahakari Bank A/c No. - 20/10, we noted that payment of Rs.12800/- to Arvind Ujjwal Co-op Credit Society on 31st Mar 2024 (date of latest reconciliation). The delay need to be explained. Further, during checking we noted that in the bank reconciliation in Tally instead of actual clearing date the date of reconciliation is put as bank date. In practice, an outstanding transaction dated 31 Mar 2024 has been recorded in the bank statement, but the transaction has not been reconciled with the bank statement, hence the details are as follows-

Date	Payment made to	Amount
31 Mar 24	Arvind Ujjwal Co-op Credit Society	Rs. 12,800

D) PROCUREMENT

D.1 Purchase order generated after the receipt of Goods:

During audit, we have observed 3-2 cases where the goods have been purchased and afterwards the purchase order of the same was generated after the goods have been received / purchased, the Date mentioned on invoice is of before PO. It was found that PO was after purchase. Further details of the same which are as follows:

Vch No.	PO Number	PO date	Invoice date	Supplier Name	GRN date	GRN	PO amount
23/24-862	P/2022-23/187	31-Jan-24	25-Jan-24	Mailhari	05-Feb-24	GRN/70 7	10,600
23/24-863	P/2022-23/	31-Jan-24	25-Jan-24	Udyog	05-Feb-24	GRN/70 8	30,760

D.2 Pending purchase orders worth Rs 4,5663 Lacs:

During audit, we have extracted pending purchase order report from Yuvicare Software and observed that overdue 29 purchase orders worth Rs 4,56 Lacs, 62,554 are pending from of 910 different suppliers.

The reason why these purchase orders are not fulfilled by the suppliers needs to be ascertained and proper action needs to be taken by the unit.
 For PO wise, Suppliers wise summary and item wise summary details refer Annexure 1.

D.3 Cases of manual intervention in invoice is observed:

During vouching, we have found invoices with manual alterations, and there was no revised invoice attached to the voucher. It is advisable to request a corrected invoice instead of relying on alterations made to an incorrect invoice. Details are as follows-

Voucher Date	Voucher No.	Party	Amount	Remarks
19-Jan-24	23/24-767	Patil Painting Works	44,077	Painting Work
14-Mar-24	23/24-962	Works	1,12,793	

D.4 Penalty for the late delivery of goods not levied to the tune of Rs 91.10k

During vouching, we have checked on sample basis we have checked whether the units charging penalty to suppliers for the late delivery of goods. We have and found report 10 cases in which even though there was a delay in delivery of goods by supplier than the time period mentioned in PO still the penalty was not deducted.

We have calculated the penalty amount after taking grace days as mentioned in the terms and conditions of the respective PO.

We also observe that there was **no upper limit of penalty**. It is suggested that upper limit of penalty may be taken @ 5% of invoice value so it will not be too cumbersome on the supplier.
 Details of the same are as follows:

Voucher No.	Supplier Name	PO Date/PO Handover Date	Gross days as per PO	GRN Date	Days per week	Amount
23/24-620	Consed International	26-10-2023	7	23-11-2023	20	3699
23/24-757	Verma Dentlink	20-11-2023	7	15-12-2023	17	3153
23/24-762	Verma Dentlink	18-08-2023	15	30-12-2023	118	2386

E) VOUCHING RELATED OBSERVATIONS

It is advisable to ensure that all purchases are accompanied by a properly approved Purchase Order to maintain accurate records and facilitate transparent auditing processes. The details are mentioned in Annexure 2. No. 5/amt/22.

D.6 Purchases made without Purchase Orders identified
 During our audit we extracted Purchases made without Purchase Order (PO) Report from Yvicare Software. Total 106 purchases amounting to Rs 11.32 Lacs were made without Purchase Order.

Voucher No.	Voucher Date	Date of gate entry	GRN Date	Deta
Mar20-10	05-12-2023	11-11-2023	24-11-2023	11
Mar20-11	05-12-2023	01-10-2023	22-11-2023	50
Mar20-48	14-12-2023	30-11-2023	07-12-2023	5
Mar20-73	18-01-2024	09-12-2023	15-12-2023	4
23/24-776	23-01-2024	03-01-2024	09-01-2024	4
23/24-804	01-02-2024	27-12-2023	03-01-2024	5
23/24-863	14-02-2024	25-01-2024	05-02-2024	9

While verification of vouchers, we noted many cases where preparation of GRN was delayed after considering 2 grace days. The details are as follows-

D.5 Delay in preparation of GRN

Voucher No.	Voucher Date	Date of gate entry	GRN Date	Deta
23/24-750	17-05-2023	15	27-12-2023	2136
23/24-556	30-08-2023	10	23-10-2023	1450
23/24-745	31-08-2023	28	12-12-2023	1323
23/24-758	21-11-2023	7	09-12-2023	1267
23/24-805	08-12-2023	10	18-01-2024	1203
23/24-760	18-08-2023	15	03-01-2024	1190
23/24-734	10-10-2023	7	26-12-2023	221

F)

F.4 Prior period Expenses booked in current year:

Voucher No.	Voucher date	Particulars	Amount
1511	16-Jan-24	M/s Verma Dentlink	2,70,249
		Security Deposit Refund	

Details of the same are as follows:

During the course of audit, we have observed a case of wrong narration of expenses in ledger scrutiny. mentioned in narration (2 years instead of 3 Years) which leads to difficulties in ledger scrutiny. incorrect period was mentioned in the security deposit refund entry.

F.3 Incorrect narration

- Retainership expenses
- Local travelling expenses (Travelling expenses head)

follows-

While checking the vouchers, we have observed in two cases supporting was found attached and in this situation how the voucher need to be explained. Proper supporting is required so as to ensure the validity and authenticity of transactions and work accomplishment. The two cases are as follows-

F.2 No Supporting attached in vouchers

Voucher No.	Bill date	Voucher date	Delay
Mar20-10	09-11-2023	05-12-2023	22
Mar20-11	31-10-2023	05-12-2023	31
Mar20-12	21-10-2023	05-12-2023	41
Mar20-14	30-10-2023	05-12-2023	32
Mar20-49	31-10-2023	14-12-2023	40
Mar20-39	20-09-2023	08-11-2023	45
Mar20-72	02-10-2023	30-11-2023	55
Mar20-42	01-12-2023	16-01-2024	42

F.1 Delay in bill booking as long as 55 days: While verification of vouchers, we noted many cases where delayed booking has occurred after considering 4 grace days.

While checking we noted that expenses totaling to Rs. 31,769/- which belongs to

preceding financial years are booked as current year expenses, resulting into prior period expenses which is wrong accounting policy and will be disallowed under

Income Tax act 1961. So, it needs to be booked under separate head of prior

period items and henceforth adequate provision should be done for

expenses:

Details of the same are given in table below:

Voucher No.	Voucher Date	Gross amount	Nature of expense	Prior Period	Net period
23/24-922	01-Mar-24	18437	Annual Maintenance Contract	09-Mar-23 to 31-Mar-23	1108,235
23/24-923	01-Mar-24	8085	Annual Maintenance Contract	02-Mar-23 to 31-Mar-23	1274,266
23/24-984	18-Mar-24	35400	Journals and Subscription	01-Jun-22 to 31-Mar-23	29386,85

We found cases where the entire amount of the prepaid expense was incorrectly expensed in the current year, rather than being allocated appropriately. This results in an overstatement of expenses and reducing the net income for the period.

The details are as follows-

Voucher No.	Party name/ Account head	Nature of expenses	Gross amount	Prepaid amount
23/24-621	EBSICO International	Dentistry Collection subscription	2,14,188	71,396
23/24-642	Iffco Tokio General Insurance	Vehicle Insurance	26,486	17,513
23/24-575	DSS Imagetech Pvt Ltd	AMC for Microscope	17,700	6,964
23/24-893	Go digit General Insurance Ltd	College Building Insurance	67,968	24,884
23/24-950	Tata Teleservices (Maharashtra) Ltd	MBPS LeaseLine	85,550	59,513
Payment-823	Gargee Sales & Services	AMC of Compressor	4,248	1,420
Payment-1300	Synchronik	AMC- RFID assisted library software	40,000	23,452
Payment-169	Manas Agro Industries & Infrastructure Ltd.	Software subscription renewal	48,675	36,673
Payment-	Registrar MUHS	Continuation & affiliation Fees-	3,77,777	3,77,777

F. Y	Courses	Amount Received	Amount transferred
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Details of the self-Finance fees received and transferred are as follows

needs to be taken.

The reason for not transferring the same is to be determined and appropriate action that the same has not been transferred to MUHS Nashik.

During ledger scrutiny, we have observed that the self-finance unit fees a/c for both the courses (BDS & MDS) are showing Credit balances as on 31st march, 2023 indicating

G.2 Self-finance fees BDS and MDS to be transferred to MUHS Nashik:

Sr. No.	Account Name	Amount Balance
1	Development Fees Fund (BDS)	6,90,90,337
2	Development Fees Fund (MDS)	1,26,29,604
Total		8,17,19,941

The details of the same are as follows:

is not utilized for any purpose.

During ledger scrutiny, we have noticed that the Development Fees Fund is appearing in the books since F.Y. 2018-19 by way of collection from students. However, the same

G.1 Development fund not utilized:

G) FEES RELATED OBSERVATIONS

Total				
1049	UG/PG for the year 2024-25	31-Mar-25		
Payment-1050	Registrar MUHS	01-Apr-24 to 31-Mar-25	1,00,000	1,00,000
				7,19,592

Sr.n	Product Name	Stock	Status
4	Alginat Spatula	2	Non-Moving Item
7	Birla White 5kg	5	Non-Moving Item
10	Surgical Kit	6	Non-Moving Item

Upon generating During the course of Audit, we observed that in report of non-moving items generated from the YUVICARE Software following items are appearing in the list which need to be examined for corrective action there was items which are non-moving items. Details of which are as under:

G1. Non-Moving Items

During our audit, we found that there are Total 882 invoices raised by the suppliers which are pending for payment. Further it is not possible for us to trace which supplier falls under MSME and which isn't. Therefore it suggested to the management to take necessary steps to add MSME status as of Supplier in Payable Ageing Report in Software.

Details of MSME not Available in Software

H) SOFTWARE RELATED OBSERVATION

Grand Total	MDS			BDS		
	Prior to 2023-24	2023-24	Total	Prior to 2023-24	2023-24	Total
42,700.00	3,880.00	900	4,780.00	32,920.00	5,000.00	37,920.00
16,000.00	-	-	0.00	16,000.00	-	16,000.00
26,700.00	3,880.00	4,780.00	4,780.00	21,920.00	21,920.00	21,920.00

We ascertained that the same is due to issue of stock without updating the stock register. It was found that it is because of non-preparation of Purchase Indent and issue of stock said items without indent. This shows lack of internal control and management needs to take appropriate steps to counter such lacks in internal control.

Items	Purchase Price	Unit as Per ERP	Units as Per Verification
DESKTOP (HP)	Rs.41200	1	0
Blazers	Rs.2500	25	0

H2. Difference in Stock as per ERP and Stock in Stores
 During our course of Stock Audit, we observed that the during-physical verification on 2nd July 2024 we observed there was differences in stock as per ERP and Stock as per stores which shows lacks in internal control of the unit. Details of such instances are as follows:

It came to our notice that the indent for the same was created on earlier date but the item was not issued from the stores.

Purchase Price	Unit as Per ERP	Unit as Per Verification	Purchase Price	Unit as Per ERP	Units as Per Verification
Rs.184	438	439	Rs.184		113

H1. Excess stock in Physical verification in comparison to ERP
 During our course of physical verification, it was observed that the items are in table below, is in excess quantity in store as compared to the stock as per ERP.

Reason as to why surgical kit is classified as non-moving item when the same is a generally a one-time use product due to safety precautions. Further why Beta White Paint is classified as non-moving items when there is no reason to keep it as such.

1) Inventory Related Observations

J) OTHER OBSERVATIONS

J.1 Recommendation for closure of bank A/c with No transactions (Repeat Point):

Point):

During scrutiny, we found that as there are no transactions in the bank account since long, the same needs to be closed and the necessary formalities for the same need to be carried out.

Bank Name	Balance	Date of transaction
Oriental Bank of Commerce, A/c No01841011000905	35,251 Dr.	03-04-2010

J.2 Provision of salary is still appearing in books: Cr. Rs. 43,55,985/- (Repeat Point)

During Ledger scrutiny, we have observed that provision for salary increment was made on 2nd March 2021 (for DA 19% Yearly increment in salary) but it has not been settled till date. No details are available that whether the same is paid out along with regular payments or whether it is payable or not. The same need to be examined for corrective action considering the huge volume.

Details of the same are as follows:

Vouch No.	Date	Particulars	
Mar20-9	02-03-2021	Salary & Allowances Non -Teaching	21,73,164
Mar20-10	02-03-2021	Salary & Allowances Teaching	17,24,967
Mar20-10	02-03-2021	Salary & Allowances Non -Teaching	4,57,854

J.3 Documents not provided by the unit:

Following documents were not provided to us for verification:

Sr. No.	Particulars
4	Actuarial Valuation of Gratuity Report

2	Fixed deposit Receipts
4	Industry documents
4	Fee Reconciliation

Sl. No.	Particulars
1	Actuarial Valuation of Gratuity Report
2	Fixed deposit Receipts
3	Salary Sheets
4	Fee Reconciliation
5	Rent Agreement
6	Loan Repayment Schedules

J.4 Voucher Series Differences in Tally and Physical Vouchers

A Voucher Number or a Document Number is a unique identity of any voucher/document. A voucher may be identified or searched using its unique voucher number. During our audit, we observed discrepancies between the voucher series in Tally and the physical vouchers. This inconsistency can lead to challenges in tracking transactions, reconciling accounts, and ensuring the accuracy of financial records.

J.5 Entry deleted in tally instead of reversing the same:

During vouching, we did not find 13 vouchers/ entry, meaning that the entry has been deleted instead of rectifying it.

Details of the above-mentioned vouchers are as follows:

Date	Voucher no.	Date	Voucher no.
19-Jul-23	23/24-257	05-Apr-23	Receipt-6
19-Jul-23	23/24-258	11-Apr-23	Receipt-23
02-Aug-23	23/24-303	19-May-23	Receipt- 190
13-Feb-24	23/24-857	09-Oct-23	Receipt-829
26-Apr-24	Payment-58	23-Sep-23	Receipt-761
04-Aug-23	Payment-633		
21-Sep-23	Payment-907		
13-Sep-23	Payment-892		

It is our suggestion to the unit that whenever there is an error in passing the entries rectify the same instead of deleting it so that it could be easily tracked.