



**RANJEET DESHMUKH DENTAL COLLEGE & RESEARCH CENTRE,  
NAGPUR-440019**

(Formerly known as VSPM's Dental College & Research Centre, Nagpur)  
(NAAC Accredited & ISO 21001:2018 Certified)

Digdoh Hills, Hingna Road, Nagpur-440 019 Ph: (07104) 665000,665301 Fax: (07104) 665011,  
Email: [vspmdcrcnagpur@gmail.com](mailto:vspmdcrcnagpur@gmail.com) Website: <https://vspmdcrc.edu.in>

REF: RDDC&RC/CC MEETING/F.NO.06/1577 (B)/2025

DATE: 12/08/2025

**MINUTES OF COLLEGE COUNCIL MEETING 20 (2025-26)  
HELD ON 11<sup>th</sup> AUGUST 2025**

The college council meeting was held in the "Conference Hall" on 11/08/2025 at 10:30 a.m. Dr. Abhay Kolte, Dean, R.D.D.C. & R.C. chaired the meeting. The following staff members were present for the meeting:

**Present**

- |     |                        |  |
|-----|------------------------|--|
| 1)  | Dr. Mukta Motwani      | Professor & HOD (Vice-Dean [Clinical]) |
| 2)  | Dr. Usha Shenoy        | Member Secretary                       |
| 3)  | Dr. Pratima Shenoi     | Professor & HOD                        |
| 4)  | Dr. Neelam Pande       | Professor & HOD                        |
| 5)  | Dr. Alka Dive          | Professor & HOD                        |
| 6)  | Dr. K. Venugopal Reddy | Professor & HOD                        |
| 7)  | Dr. Devendra Nagpal    | Professor & HOD                        |
| 8)  | Dr. Rajshri Kolte      | Professor                              |
| 9)  | Dr. Rajesh Kubde       | Professor                              |
| 10) | Dr. Shubhangi Bagdey   | Professor                              |
| 11) | Dr. Saeed Deshpande    | Professor                              |
| 12) | Dr. Vrinda Kolte       | Professor                              |

**Called in for meeting.**

- |    |                     |                     |
|----|---------------------|---------------------|
| 1) | Mr. Chetan Deshmukh | A.O.                |
| 2) | Mr. Anup Meshram    | Librarian           |
| 3) | Mr. Kishor Potdar   | Store Department    |
| 4) | Mrs. Avanti Sone    | HR Executive        |
| 5) | Mr. Hemant Ghode    | Electric Department |
| 6) | Mr. Zade            | Workshop Department |
| 7) | Mr. Pahade          | IT Department       |

Sr. No.	DISCUSSIONS	Responsibility	Deadline
1.	<b>Opening remarks of Dean-</b> Dr. Abhay Kolte, Dean, welcomed the members to the College Council meeting and congratulated all staff members for their achievements for the month of July. He also instructed that the DCI inspection will be commencing at any time all HODs ensure that all the staff of their Department should be present every day. As the Annual Fest is ahead all staff have to give first priority to DCI inspection said the Dean.		
2.	<b>Department Report Presentation by individual HOD's: -</b> ➤ HODs of all Department read out their respective Department Report Achievements, Patient information and Income and Expenditure. Overall a reduction in patients in the Departments was seen probably due to rains in addition to National Student Conventions in most of the Departments.		



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3.	<b>IQAC Committee &amp; ISO Inspection: -</b> Dr. Mukta Motwani Vice-Dean (Clinical) informed that the ISO 2 <sup>nd</sup> Phase Audit will be scheduled in last week of August or 1 <sup>st</sup> week of September. All the deficiencies in the first Audit to be complied with in preparation for the final audit. Departmental objectives to be framed and submitted to Dr. Vrinda Kolte. Following deficiencies were pointed out by the Phase-I Auditors. 1. Providing one CO2 Fire Extinguisher in each in all the Departments. 2. Installing emergency exit direction signage. 3. Report on Luminous/ Light Intensity at various places to be measured/ checked. 4. All the Departments have been informed about the modifications/ deficiencies in respective Departments which need to be complied with.	A.O. All HOD's	
4.	<b>DCI Inspection Preparation in the subjects of Prosthodontics, Conservative Dentistry &amp; Periodontics: -</b> The DCI Inspection preparation work is under process.	Respective HOD's	
5.	<b>PG Preliminary Examination: -</b> The 1 <sup>st</sup> -year and 3 <sup>rd</sup> year MDS theory Exam will be in the month of October. All the Departments have to conduct the Preliminary Exam in the first week of September.	All Departments	
6.	<b>Annual Social Gathering: -</b> The Student Council is conducting Annual Social Gathering which will be commencing from 20 <sup>th</sup> August 2025 to 23 <sup>rd</sup> August 2025.		
7.	<b>BDS and MDS Admissions: -</b> The UG and PG admissions are in process. 14 <sup>th</sup> August is last date of the selection. UG admissions will be from 14 <sup>th</sup> to 28 <sup>th</sup> August 2025. Many students and their parents are visiting the college regarding the admissions.	Admission Committee	
8.	<b>Student's Issue: -</b> No issue was discussed.		
9.	<b>Store Issues: -</b> <ul style="list-style-type: none"><li>• Camera Battery order of the Oral Medicine &amp; Radiology Department is under process.</li><li>• Autoclave Coil and RVG needs to repair in the Department of Prosthodontics.</li><li>• In the Conservative Department microscope AMC/ CMC needs to check as not working properly as well as wash room and store connection is discard.</li></ul>	Stores	
10.	<b>Civil, Electrical &amp; BME issues-</b> <ul style="list-style-type: none"><li>• <b>Civil Issues-</b></li><li>○ Wash room window in Orthodontics Department needs to be replaced along with flush tank.</li><li>○ There is a basin leakage problem as well as water falls in the window of UG section at Periodontics Department.</li><li>○ In the Periodontics Department there is issue of outside area drainage.</li></ul>	Civil Department	





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	<ul style="list-style-type: none"><li>○ <b>Students:</b> Recommended more time for anatomy classes, increased use of interactive and practical learning methods, inclusion of sports and physical activities and more English speaking sessions.</li><li>○ <b>Action Taken:</b><ul style="list-style-type: none"><li>▪ Extra classes are schedule for various subjects at the end of academic session before prelims/ 3<sup>rd</sup> CIE.</li><li>▪ Dean instructed all the departments to use 3 D models and appliances from their museums to teach during practical classes so students have better learning experience.</li><li>▪ This year college was the host of zonal sports competition of MUHS krida mahotsav were in ten different sports were conducted and more than 250 students participated in it.</li><li>▪ Under Graduate cell already conducts English Speaking classes for 30 hours for the 1<sup>st</sup> year students. UG cell was asked to motivate students to participate in these classes.</li></ul></li><li>○ <b>Teachers:</b> Suggested establishing skills lab, introducing simulation based training, updating the curriculam with the recent advances and incorporating morden topics like digital dentistry, CAD-CAM, and practice management.</li><li>○ <b>Action Taken:</b><ul style="list-style-type: none"><li>▪ All the Departments were instructed to incorporate the above mentioned topics in their upcoming continued dental education program (CDE).</li></ul></li><li>○ <b>Professionals, Alumni, and Employers</b> did not provide specific remarks this year.</li></ul>		
13.	<p><b>Programs in this month-</b></p> <ul style="list-style-type: none"><li>• PG Alumni meet organized on 21<sup>st</sup> and 22<sup>nd</sup> June 2025 by the Department of Conservative Dentistry and Endodontics.</li><li>• The IQAC Committee conducted a faculty Development Program on 17<sup>th</sup> July 2025.</li><li>• An online Parent-Teacher Meeting organized by UG Cell in coordination with the Mentorship Cell. 2<sup>nd</sup> PTM for Parents of Second BDS Winter 2025 batch on 23<sup>rd</sup> July 2025.</li><li>• The Alumni Association organized a Guest lecture on topic "The Next Frontier" (India and Abroad) on 01/08/2025.</li><li>• The Infection Control Committee organized a HPV Vaccination Drive (Gardasil 9) to promote health and Cervical Cancer prevention among Institution's staff and students on 01/08/2025 at the Department of Paediatric, NKPSIMS.</li><li>• Guidance Cell organized Online MCQ's test &amp; Discussion of all subjects for interns 2025-26 Winter batch on 02/08/2025.</li></ul>		



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	<ul style="list-style-type: none"><li>Guidance Cell organized Online MCQ's test &amp; Discussion of all subjects for interns 2025-26 Winter batch on 09/08/2025.</li><li>The IQAC Committee has scheduled a lecture on "Document Control and Internal Audit Findings Compliance-Review." on 12<sup>th</sup> August 2025.</li><li>Student Council is organizing a "Organ Donation Rally" to spread the significance of Organ Donation on 13<sup>th</sup> August 2025.</li><li>The Student Council is organizing an Annual Fest from 20<sup>th</sup> August 2025 to 23<sup>rd</sup> August 2025 at Matoshree Hall.</li></ul>		
14.	<p><b>Any other matter with permission of Chair-</b></p> <ul style="list-style-type: none"><li>Requirement of attendant in the Department of Oral Medicine &amp; Radiology.</li><li>BDS admissions are commencing from 14<sup>th</sup> August 2025 therefore one IT representative required for the same.</li><li>Separate computer for ISO, DCI, NAAC required.</li><li>Dean sir informed that on MUHS Digital Library Consortium Articles and journals will be available for Students, PGs and Staff. The Orientation Programme for the same has been organised on 14<sup>th</sup> August 2025.</li></ul>	A.O. & HR Dept.  IT Dept.  A.O.	

The meeting was adjourned with vote of thanks to the Chair.

**Dr. Usha Shenoy**  
Member Secretary, Prof. & HOD,  
RDDC & RC, Nagpur.



**Dr. Abhay Kolte**  
Dean,  
RDDC & RC, Nagpur.

Copy submitted to: Hon'ble Treasurer, VSPM AHE, Nagpur.

**DEAN**  
RANJEET DESHMUKH DENTAL  
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Copy to:

- All HODs & Professors, RDDC & RC, Nagpur.
- Member Secretary, College council committee, RDDC & RC, Nagpur.
- All Committee Chairman.
- A.O. RDDC & RC, Nagpur.
- Lib/Acc/Store/Civil /Elect. / H.R. Department/IT Department.
- Student's Representatives.