

**POLICY &  
GENERAL  
STATEMENT**



## I. POLICY & GENERAL STATEMENT

Information resources are owned by VSPM AHE and exist to support its mission. VSPM AHE's information resources must be used, managed and protected appropriately to ensure that data is:

1. available;
2. accurate and complete; and
3. Disclosed appropriately when required.

VSPM AHE's information resources fall under the authority and responsibility of the Chief Information Officer (CIO) and are subject to federal, state, and local laws and regulations, and VSPM AHE policies. The Management delegates the responsibility to department heads for ensuring the university is in compliance with all relevant laws, regulations and policies. The Chief Information Security Officer (CISO) assists department heads by establishing security policies, procedures and guidance for university information resources.

VSPM AHE's information resources are subject to many different threats that can reduce or eliminate data availability, compromise integrity and violate confidentiality; so it is imperative they are safeguarded appropriately. Individual users' actions can contribute to or reduce the risk of most threats; so all users are responsible for their use, management and protection of information resources and are accountable for their actions. All users have one or more roles to fulfill related to university information resources.

## II. DEFINITIONS

**Information Resources** - Data, software, equipment, facilities and devices that are designed, built, operated and maintained to create, collect, record, process, store, retrieve, display and transmit VSPM AHE information. Any electronic equipment, devices or media that a user connects to the network or uses to process or store university information, including equipment, devices or media owned by the user or funded by another source, are considered university information resources for the purpose of compliance with laws, regulations and policies.

*Examples:*

*Applications, web sites, software programs, servers, personal computers, notebook computers, netbook computers, personal digital assistant (PDA), pagers, mobile phones, USB flash drives, external hard drives, CDs, DVDs, backup tape, telephones, fax machines, routers, switches, cabling, network attached data storage, printers, network attached or computer controlled medical and laboratory equipment.*

## III. RESPONSIBILITIES

All users must identify their information resource role(s) and accept the associated responsibilities.

Each user, by default, is assigned the User information resource role. Users may have more than one role, and are responsible for identifying all of their additional roles and meeting the responsibilities of each role. For example, a User who is responsible for a business function that depends on a system may also be a System Owner; a User who is responsible for the implementation of a new system may also be a Project Manager; a User who is responsible for technical support of a system may also be a Custodian.

### Information Resource Roles:

- User
- System Owner (Information Owner, Data Owner)
- Custodian / Information Security Administrator
- Project Manager
- IT Infrastructure Owner
- Chief Information Security Officer
- Chief Information Officer
- Auditing & Advisory Services
- Office of Institutional Compliance
- Triage Team

#### A. User

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An Information Security Administrator (ISA) is a Custodian that has additional, security-focused responsibilities. A third party providing outsourced support cannot be an ISA.

Examples of Custodians include IT Infrastructure Owners, system, database and application administrators, third parties providing outsourced support, school or department support personnel who have physical or logical control over hardware, software or services.

#### Custodian's primary responsibilities:

1. Perform required administration and maintenance of the VSPM AHE information resources.
2. Implement applicable information resource policies, procedures and guidance, including change management and security safeguards and controls.
3. Report information security incidents, including unintentional or intentional misuse.
4. Assist System Owner in performing risk assessments and evaluating the cost effectiveness of controls.
5. Implement controls specified by System Owner and confirm they are in place as appropriate.
6. Implement processes that aid in detecting, reporting and investigating security incidents.
7. Assist System Owners in disaster recovery planning for the university information resource. Maintain a copy of the disaster recovery plan in the appropriate location(s).
8. Assist System Owners with the destruction of records.

#### **D. Project Manager**

A Project Manager for an information technology project is responsible for its entire implementation from concept to rollout, which includes strategic, financial and technical responsibilities, and ensuring the project is built and implemented securely. The implementation includes all or most of the following: procurement, functional and technical specification documentation, development, testing, integration, installation and training. Consideration must also be given to any manual or automated processes the implementation will impact. An information technology project is any project that includes or relies on a university information resource.

Typical Examples of Project Managers include System Owners, Custodians, IT Infrastructure Owners.

#### Project Manager's primary responsibilities:

1. Determine if existing resources can be used to deliver the information technology project by contacting the Central Information Technology department.
2. If the existing university resources are not adequate, the information technology project will be outsourced or hosted by a third party who will transmit, process or store data.
3. Follow the necessary guidelines when implementing information technology projects.
4. Ensure the information technology project is in compliance with applicable laws and regulations.
5. Identify, document, and address security requirements in all phases of development or acquisition of information resources.

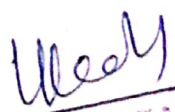
#### **E. IT Infrastructure Owner**

An IT Infrastructure Owner is a Custodian of shared technology and is responsible for maintaining and operating hardware and associated software to provide computing services, storage and connectivity to information resources. IT Infrastructure Owners are information technology professionals who report to the Central Information Technology department directly or indirectly.

#### IT Infrastructure Owner's primary responsibilities:

1. Procure, support, maintain and/or operate computing services, storage and connectivity, including but not limited to:

• Servers, • Storage systems, • Internet, • Intranet, • Wide Area Ethernet network (clinics and business partner connections), • Fire

  
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alarm systems, Security camera systems, Telephone systems, Firewalls, Intrusion detection/protection

2. Implement applicable information resource policies, procedures and guidance, including security and change management controls.

#### F. Chief Information Security Officer (CISO)

The Management designates the CISO to serve as the information security officer. The CISO leads the Information Security and Disaster Recovery Planning department and reports directly to the Management, with an indirect reporting relationship to the Chief Compliance Officer and the Chief Information Officer. The IT Security Core team and Information Security Administrators (ISAs) assist the CISO.

##### CISO's primary responsibilities:

1. Develop, oversee the implementation of, and monitor a documented Information Security Program and related security policies and procedures (including monitoring the effectiveness of defined controls for mission critical information)
2. Obtain approval of the Information Security Program by the Management.
3. Provide regular reports and updates to the Compliance Team.
4. Promote the information resource security policies, procedures, standards and guidelines applicable to central and decentralized areas of VSPM AHE
5. Work with System Owners, Custodians, ISAs, IT Infrastructure Owners, Project Managers and other information technology professionals to determine security requirements for information resources and security solution implementations that protect against unauthorized or accidental modification, destruction or disclosure.
6. Have authority over security solutions and implementation decisions.
7. Review and approve security requirements for purchases of hardware, software, applications, information services or system development services.
8. Perform risk assessments to determine if information resources are adequately protected.
9. Make policy and procedure changes and practice recommendations as appropriate to improve security posture.
10. Establish and administer a process to address violations of security policies and procedures.
11. Exercise authority to issue exceptions to security policies and procedures after appropriate review. Any such exceptions shall be justified, documented and communicated as part of the risk assessment process.
12. Obtain access to any university information resource as needed.
13. Report certain violations to the Triage Team as required.
14. Ensure information security awareness training is provided to all employees on a regular basis and to all new employees within 30 days of date of hire.

#### G. Chief Information Officer

The Management has designated the CIO as the information resource manager. The CIO is responsible for overseeing the management of the information resources and risk management program

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## CIO's primary responsibilities:

1. Develop strategic information technology plans and operating and capital budgets for the university to provide reliable and secure university information resources, which include applications and infrastructure supporting the administrative, academic, research and clinical functions of the university.
2. Promote the university information resource administrative and operational policies, procedures, standards and guidelines applicable to central and decentralized areas of the university
3. Promote record management policies and procedures and provide appropriate systems and services for effective and efficient records management capabilities consistent with industry standards and federal, state, and local laws and regulations.
4. Promote partnerships with internal and external parties.
5. Serve as VSPM AHE's technical representative.
6. Perform an annual risk assessment for university information resources.
7. Responsible for the design, execution and effectiveness of internal controls providing reasonable assurance that operations are effective and efficient, assets are safeguarded, financial information is reliable, and applicable laws, regulations, policies and procedures are met.
8. Respond to information resource audit recommendations and risk mitigation requirements.

## **H. Auditing & Advisory Services**

Auditing and Advisory Services assess information resources and the control environment and reports results to management and the Audit Committee. Failure on the part of management to enforce compliance may result in fines and penalties.

## **I. Office of Institutional Compliance (OIC)**

OIC promotes compliance with all applicable legal, regulatory and policy requirements. The OIC assists the Information Technology department in conducting an annual risk assessment, identifying high risk areas, developing risk mitigation plans and performing verification activities to ensure the level of information resource risk is within a range acceptable.

## **J. Triage Team**

The Triage Team meets regularly to review incidents of suspected non-compliance. The Triage Team is made up of the following permanent members, with others requested to attend as needed:

- Chief Legal Officer
- Chief Human Resources Officer
- Chief Audit Officer
- Chief Compliance Officer

## Triage Team's primary responsibilities:

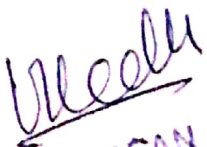
1. The Chief Compliance Officer, in coordination with the Triage Team, investigates or coordinates the investigation of all reports of suspected non-compliance with federal, state or local laws or regulations, VSPM AHE System policies
2. The Triage Team recommends an appropriate course of action, which may include counseling, disciplinary action and/or reporting to another agency as required

The Triage Team reviews the results of all investigations and recommends further action as necessary.

## **IV. PROCEDURES**

### **Service Requests**

1. User inputs requests via helpdesk system, email or telephone.
2. Request is assigned to appropriate personnel in IT Department.

  
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3. User is contacted if more information is required to complete request.
4. User is contacted with anticipated completion date.
5. If initial technician cannot resolve request, reassign request to a Level 2 technician.
6. Technician completes request.
7. Technician resolves ticket.

### **Creation of User Accounts for new staff**

1. Receive signed Acceptable Usage Policy from Human Resources.
2. Ticket created and assigned to System.
3. Account created and account information sent in ticket.
4. Email sent to immediate supervisor with requested account information.

### **Termination of User Accounts**

1. Receive notification from Enrollment Services that an employee is no longer active.
2. Generate a help desk ticket.
3. Assign ticket to Network Support Team.
4. Generate a help desk ticket. Assign ticket to IT Support Team.

### **Computer Moves**

1. User fills necessary details and gets signatures on Movable Property form.
2. User submits form to helpdesk.
3. Helpdesk request is generated and assigned to appropriate personnel.
4. Computer is moved and completed Movable Property form forwarded to Property Control.
5. Helpdesk request is resolved.

### **Request for new software**

1. User submits helpdesk request with required specifications/software titles.
2. Request is assigned to appropriate personnel.
3. Technician requests quotes from vendor(s).
4. Once quote(s) is received, technician attaches quotes to request.
5. Helpdesk request is resolved.

### **Custom Report Request**

1. User submits helpdesk request with required specifications for report.
2. Report request should include: a. Format b. Required fields c. Sort order d. Group order e. Point of contact f. Source of information (form names)
3. Request is assigned to appropriate personnel.
4. Technician contacts user to review report requirements.
5. Create report
6. Report attached to helpdesk request for user review
7. If user approves report, request is resolved.

### **Multimedia Request**

1. User submits helpdesk ticket or email with meeting room requirements with a minimum of one-week prior notice.
2. Ticket/email should include:
  - Date and time of meeting
  - Location
  - Equipment requirements (i.e. laptop, video, audio)
  - Type of meeting

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3. IT coordinates with Facilities Services for setup requirements (if needed).
4. Multimedia requirements are setup.

#### *Suspected security violation*

1. User submits helpdesk request with detailed information
2. Request should include
  - Time
  - Error message
  - Computer name
3. Request is assigned to appropriate personnel
4. Validity of request will be determined
5. If valid, investigation will occur
6. Helpdesk request is resolved.

#### *Software*

The IT Program will maintain all software, which is located on VSPM AHE's system. As it pertains to software, the following procedures will be followed:

- a) The IT Program will maintain a current list of standard and recommended software
- b) To ensure software is compatible and not destructive to the computer systems, the IT Program will approve any and all software programs.
- c) If a user is interested in software that is not on the maintained list, the user will need to complete an IT Work Order to request assistance in determining if that software is sustainable on computer systems and network.
- d) The IT program will determine if software is qualified as being compatible with VSPM AHE's system.
- e) If software is not qualified as being compatible with the standard software or system, software cannot be installed on the system.
- f) If a software program exceeds the specifications of the user's computer system, the user will be notified to look for alternative software or to find program funds to upgrade the system.
- g) All software installed on computers or on the servers must have a valid license.
- h) Should sever-based software make a server unstable, the IT Program will be responsible for restoring any data that was stored on a sever is backed up by the IT Program's backup server.
- i) The IT Department must monitor all software licenses in order to ensure compliance with the vendor's license agreements.
- j) Users may contact the IT Department to obtain additional guidance, quotes and advice on any software.
- k) Types of software used:

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**Project Management Process:**

A formalized project management process will ensure that projects are documented, that users have a single point of contact, and that limited personnel resources are used to the best advantage. The Project Manager is the key to project management and will be responsible for the analysis, design, workload planning, testing, and implementation of projects. The Project Manager will review project requests and assign the project to the staff member whose talents are the closest fit.

**A. Request For Services:**

The first step in project management is generating a formal request for a project based on VSPM AHE's requirement. Requirements may come from any level in the organization, including from within Information Technology itself. Requirements that are substantial enough to become projects must be formalized before being acted upon. The reason for the formality in this process is to document the workload in the IT Department and to obtain a written description of the user's request. A standard Project Request Form to assist the user in documenting their request. It also ensures that department heads are aware of the projects that the IT Department is working on for them, and will enable them to prioritize projects if necessary.

Each request must be submitted through the requestor's chain of command via his/her Department Head or Chair to the IT Department. The IT Department will respond via email to all requests within ten (10) working days. The response will include whether the request is accepted or rejected, and a projected time line for the project based on the current workload.

**B. Request For Services Approval Process:**

When a request is received on a Project Request Form, the Project Manager assigns a number and logs the request. At weekly meetings, the CIO will evaluate any new requests. The Project Manager evaluates the problem identified in the request and make recommendations on an appropriate course of action and possible alternatives. Other staff members are consulted as necessary to complete the initial review. The CIO then evaluates the review and forwards the request back to requester with any additional comments. Within two (2) working days, the CIO receives the review and approves one of the following three actions:

- Approve the request and assign it to the appropriate Group with its original priority or adjusted priority.
- Reject the request, identifying the reason, and arrange a meeting with the requestor to discuss the issue.
- Delay the request until a preliminary feasibility study is completed. At that time, the project is approved or rejected.

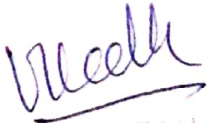
The CIO must respond within ten (10) working days from the receipt of the request to all formal requests for services.

**C. Project Management Steps:**

Each project must be planned in detail and controlled by the Project Manager. Control is involved with comparing actual progress with the plan and taking corrective action when the two do not correspond. The project plan will be prepared by the Project Manager and will detail all the work that will need to be done. The plan also lists the individuals whose skills are needed to work on the project, a work breakdown chart for the project, and a projected time line with milestones. The Project Manager may find it necessary to revise the plan during the process due to additional user input or discovery of new information. However, before beginning the development step, a plan must be laid out and users kept informed of changes, especially time line changes. The CIO will be available to the Project Manager to assist in developing the plan. The Project Manager should keep all informed of changes to the project plan as they occur.

Below is a list of steps that a Project Manager typically follows while constructing a project plan. The steps below are guidelines that every Project Manager should follow when developing their plan, and designing and implementing their project. Some steps may require more or less time, and may involve only the Project Manager or both the Project Manager and Project Team Members depending upon the scope of the project. The user who requests the project should be heavily involved in the project management process.

1. **Problem Definition** - After a user's request is received the CIO to makes a decision whether to accept or reject a project. The user's request and any comments by the CIO becomes the basis for the Project Manager to begin the project. Once assigned, the Project Manager reviews all documents with the project and begins to develop a plan.
2. **Process Analysis** - The Project Manager will begin the project with a thorough understanding of the business process being modeled.

  
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The Project Manager must become familiar with the user's business processes before developing the discrete tasks to accomplish the project. This includes determining problems that exist in the current system, specifying objectives and goals, and listing possible system constraints or limitations. A determination and definition of interfaces with any other existing system, and requirements within or between departments, must also be completed. This involves all organizations that either are sources of data or users that require information from this particular system. Full analysis of the system must be conducted to produce the functional requirements of the entire system.

3. **Functional Description** - After conducting a process analysis, the Project Manager will develop a functional description. The functional description defines the system requirements and provides the requestor with a clear statement of the operational capability to be developed. If the requirements change at any point, the functional description should be updated and receive concurrence from the user. The functional description is the basis for mutual understanding between the user and IT Department.

4. **User Requirements** - After the functional description is developed, the Project Manager must determine exactly what is to be included in the system design and define these elements. A list of every single necessary requirement that the new system must accommodate as well as those features that are desirable must be prepared. System features that the user would like to have incorporated in the new system must be recorded. Specifications must be based on what the user wants, not on what the Project Manager wants.

5. **System Design** - In the design phase, the functional requirements are further developed and refined. Possibly, several alternate approaches may be conceptualized and compared from the standpoint of best cost and benefit factors. Mock-ups of new forms, reports, screens, and other systems documents may be prepared, if the project is a software project. Physical and logical diagrams will be prepared if the project is a system or network. Prototyping is encouraged so that the user has an opportunity to approve the design. For software design projects, the file structures and report design must be accomplished. For all projects, the impact on systems and networks must be determined before a design is approved.

Once an acceptable design has been developed, the Project Manager will develop a Plan of Action and Milestones (POAM) and a workforce loading plan. Normally when developing a POAM and the workforce loading plan, the Project Manager should plan on team members being available to work on projects no more than 28 hours per week. The Project Manager must consider the project team members' other commitments to develop a realistic time line. The CIO will approve the project team, and the supervisors of the project team members must be kept notified of project time requirements. The workforce-loading plan can be in any format, but the Project Managers may find it useful to develop a matrix of tasks and project team members with the number of hours each team member should expect to work on a task. Critical tasks, tasks that must be completed before other work can be done, should be defined. During the design phase the Project Manager should develop the Life Cycle Management and obtain LCM approval if it is required.

6. **System Development** - During this phase, the system design is implemented. If design changes are required, it may be necessary to revisit earlier steps to ensure that the system is designed properly. Operation, use and maintenance information is developed.

7. **Acceptance Testing** - A test plan must be devised that states which tests will be conducted to verify that the system complies with the requirements identified in the user requirements specification. The test requirements are developed, the scope of the test is identified along with pass/fail criteria, and the system is tested. The entire integrated system must be tested to ensure that the hardware and all software components work as designed. All testing must take place in a controlled environment before the complete project is introduced to users. A functional configuration audit is performed to ensure that system performance complies with requirements specifications and any approved changes. A physical configuration audit is performed to ensure all deliverables have been in fact produced, procedures were followed, and standards were adhered to.

8. **User Training** - Any change in a system requires at least new knowledge and usually new skills on the part of operators, administrators, users, and managers. Orientation on the system is required for everyone in the organization affected by the new system. If the project was not to create a new system, but to revise a system, modify a network, or release a new version of software, somewhat less training may be required. For some, orientation may require only a short memo, for others several hours of briefings.

Training requires the teaching of new skills and may include techniques such as formal classroom training sessions, training aids, practice sessions, and assistance on the job. The Project Manager is responsible for developing training plans based on system requirements.

9. **Documentation** - Documentation must be prepared as required. At a minimum, there must be sufficient documentation to fully describe and explain all system programs and operations, or changes and the reasons for the changes. A maintenance manual must include, at a minimum, the production environment, location of all external files used, and a list of all files needed by the system with a summary of information on each. This type of document is essential for trouble-shooting purposes, for modifying or upgrading the

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existing system, and for designing a new one. It is also essential to prepare guidance to the people who will operate the system. Documents must be readable and understandable to the user who must approve them. LCM documentation developed during the design phase should be included as part of the documentation.

10. *Operation* - The system is implemented and turned over to the user. Data creation and data conversion from the old system to the new system must be accomplished, if necessary. If the system is a replacement for an existing system, phase out of the old system must be planned.

11. *Evaluation* - All team members will contribute lessons learned on the project and send them to the Project Manager for consolidation. These will be compiled into a written record for future reference and maintained with other documentation for the project. If applicable, the Project Manager will prepare a Future Action Plan on possible upgrades and enhancements.

### Guidelines for Preparing an Information Technology Services Project Request

A response is due within 10 working days to all requests received by the IT Department. The following are guidelines for preparing the Project Request Form:

- *Project Name:* To be filled in by the IT Department.
- *Department:* Provide the name of the requesting department.
- *Date of Request:* Enter the date of the request.
- *Requesting Individual:* Provide the name, title and phone number of person initiating the request.
- *Contact/Liaison:* Provide the name, title, and phone number of person who is the principal contact on all matters relating to the project for the requestor.
- *Nature of Request:* Describe in as much detail as possible the nature of the request.
- *Priority Requested:* Indicate priority needed and justify why. Priorities changed by Information Technology Services will be marked in the priority-approved space.
  - *Emergency Priority:* (Emergency fix or change required. Immediate response required. This priority is only available for operational systems.)
  - *High Priority:* (Impact on operational readiness, development schedule, or significant cost impact, if not fixed immediately.)
  - *Normal Priority:* (All other.)
- *Critical Date:* The latest acceptable date for satisfying the Project Request. Enter the critical date and justification.
- *Basic Purpose/Objective:* Describe in a brief but specific manner the basic purposes or objectives of the project.
- *Reason for Request:* Provide reasons for the request (e.g. to comply with changes in policies/procedures).
- *Identify Source of Funds:* Identify potential source of funds or alternate resources for the project in the event Information Technology Services resources are not available.
- *Department Head Signature:* The Head of Department (HOD) must sign and date the request.
- *Management Signature:* Management signature indicates approval. Paper copies must be signed.

## 2.9 Feedback & Complaint Management

### Customer Feedback

- a. Filled Customer Feedback forms are to be collected on a daily basis from clients.
- b. Customer feedback Form shall be reviewed periodically and report on Customer Satisfaction index shall be generated quarterly.
- c. Customer Satisfaction Report shall be checked/reviewed for continual improvement.

### Complaint

- d. In case of the Customer Complaint, Customer is cordially heard first and complaint is logged in the Complaint Register.
- e. Complaint recorded by the customer is reviewed and accordingly correction and/or complaint are redressed through internal discussions.
- f. In case the complaint falls in the severe category, e.g. Expired Goods, Goods not as per prescription post correction and/or complaint redressal, Corrective Action is initiated by identifying the root cause, taking action to avoid recurrence and finally reviewing the Corrective Action taken for effectiveness.



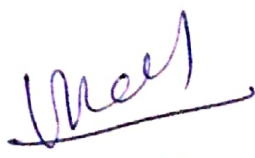
- g. Records of correction and Corrective Action (if applicable) is established and maintained in the Corrective Preventive Action Report.
- h. Corrective Action Report shall be also generated in case of Critical customer feedback and/or suggestions and/or in case of any product/service non-conformity internally identified.
- i. Preventive Action Report shall be generated in case of potential problem with the action flow similar to the Corrective Action.

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MANAGING DIRECTOR  
HERD MEDICAL FOUNDATION PVT. LTD

Appendix 1  
Project Request Form

PROJECT NAME:

DEPARTMENT:
DATE OF REQUEST:
NAME OF REQUESTOR:
TITLE:
PHONE NO:
NAME OF CONTACT/LIAISON:
TITLE:
PHONE NO.
TYPE OF REQUEST:
PRIORITY REQUESTED:
PRIORITY APPROVED:
JUSTIFICATION FOR REQUESTED PRIORITY:
CRITICAL DATE:
REASON:
BASIC PURPOSE/OBJECTIVE:

  
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# IT Department

NKP Salve Institute of Medical Sciences & Lata Mangeshkar Hospital  
Digdoh Hills, Hingna Road, Nagpur  
Contact 07104-66500

REASON FOR REQUEST:
SOURCE OF FUNDS:
REQUESTOR SIGNATURE:
DATE:
HEAD OF DEPARTMENT SIGNATURE:
DATE:
MANAGEMENT COMMENTS:
APPROVAL: Y/N REJECTION: Y/N DELAYED: Y/N
DATE:
REASON:

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Annexure 2  
Request for Services Approval Flowchart

Due to overwhelming requests, the IT Department is asking that all faculty and staff follow the below system set up to report problems.

They are

1. If you are having a computer or phone problem please email a detailed request to [computerservices@vspmabe.com](mailto:computerservices@vspmabe.com) or submit the HelpDesk Request form to the IT Department

2. If your problem does not allow you access to your email, please call us at ext. XXX.

This procedure will help us to keep a dated log so that your problem can be handled in the order in which it is received.

Thank you for your cooperation.

**HELP DESK REQUEST FORM**

NAME: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_

ROOM #: \_\_\_\_\_

ROOM PHONE #: \_\_\_\_\_

REQUEST:

(PLEASE TICK THE OPTION THAT APPLIES)

COMPUTER  / INTERNET  / PHONE  / OTHER \_\_\_\_\_

DATE OF REQUEST: \_\_\_\_\_

EXPLANATION OF PROBLEM/REQUEST:

PLEASE BE AS SPECIFIC AS POSSIBLE.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

FOR OFFICE USE ONLY

DATE OF COMPLETION: \_\_\_\_\_

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## VSPM DENTAL COLLEGE AND RESEARCH CENTRE, NAGPUR

Clinical Posting of FINAL BDS 1<sup>ST</sup> SEMESTER (NEW COURSE) Appearing For 4 Subjects in MAY 2017

DEPT.	12/03/17 to 02/04/17	3/4/17 TO 9/4/17	PRELIMS	15/4/17 TO 19/4/17
PHD	C	B	10/4/17	B
PERIO	D	C	11/4/17	C
ORTHO.	A	D	12/4/17	D
ODMR	B	A	13/4/17	A

THEORY	Subject	Time
10/4/17	PHD	12.30 TO 3.30
11/04/17	PERIO	12.30 TO 3.30
12/04/17	ORTHO	12.30 TO 3.30
13/04/17	ODMR	12.30 TO 3.30

### PRACTICAL : 9 AM TO 12.15 PM

DEPT.	10/4/17	11/4/17	12/4/17	13/4/17
PHD	A	D	C	B
PERIO	B	A	D	C
ORTHO	C	B	A	D
ODMR	D	C	B	A

*Internal assessment to be sent before 20/06/17*

*Copy to all concerned depts. Kolkernans sign.*

*Dr. Rajshree Kolte Chairperson - Attendance time table committee.*

**DEAN**

VSPM'S Dental College &  
Research Centre Digdoh Hill  
Hinana Road, Nagpur-440019

DEAN  
 VSPM Dental College &  
 Research Centre, Digdoh Hill,  
 Hinana Road, Nagpur-440019

**VSPM DENTAL COLLEGE AND RESEARCH CENTRE, NAGPUR**

**Clinical Posting of FINAL BDS 2<sup>nd</sup> SEMISTER (NEW COURSE) Appearing For 4 Subjects in MAY 2017**

DEPT.	18/03/17 to 31/03/17	PRELIMS	8/4/17 TO 27/4/17	28/4/17 TO 3/5/17
ORAL SURGERY	C	3/4/17	B	C
CONSERVATIVE	D	5/4/17	C	D
PROSTHO.	A	6/4/17	D	A
PEDODONTICS	B	7/4/17	A	B

THEORY	Subject	Time
03/4/17	Oral and maxillofacial surgery	12.30 TO 3.30
05/04/17	Conservative and endodontics	12.30 TO 3.30
06/04/17	Prosthodontics and crown and bridge	12.30 TO 3.30
07/04/17	Paediatric and preventive dentistry	12.30 TO 3.30

**PRACTICAL : 9 AM TO 12.15 PM**

DEPT.	3/4/17	5/4/17	6/4/17	7/4/17
ORAL SURGERY	A	D	C	B
CONSERVATIVE	B	A	D	C
PROSTHO.	C	B	A	D
PEDODONTICS	D	C	B	A

*Wleek*  
 VSPM's Dental College & Research Centre, Digdoh Hill, Nagpur-462002

9/4/17  
 → D.  
 →

*Wleek*  
**DEAN**

VSPM'S Dental College & Research Centre, Digdoh Hill, Nagpur-462002

# VSPM DENTAL COLLEGE AND RESEARCH CENTRE, NAGPUR

Clinical Posting of FINAL BDS 2<sup>nd</sup> SEMESTER (NEW COURSE) Appearing For 4 Subjects in MAY 2016

(Time 9.30 am To 2.30 pm) From 11/01/2016 to 15/04/16

Date of posting Departments	FIRST POSTING				BATCHES
	11/01/16 TO 3/2/16	04/02/16 TO 27/2/16	28/02/16 TO 22/3/16	23/03/16 TO 15/4/16	
	Oral and maxillofacial surgery	A	D	C	
Conservative and endodontics	B	A	D	C	B- 32 to 62
Prosthodontics and crown and bridge	C	B	A	D	C=63 to 93
Paediatric and preventive dentistry	D	C	B	A	D= 94 to 124
					Preliminary Examination
					Theory
					11/04/16 to
					16/04/16

1<sup>st</sup> PCT (Theory) From 22/2/16 TO 25/02/16  
 Last Date of Submission of Internal Assessment Marks to the Student Section on or Before 20/4/2016  
 Time Table of 1<sup>st</sup>, PCT & Preliminary Examination Is Enclosed

Copy to:  
 All concerned Depts  
 Notice board Final BDS  
 Dr. Rajshree Kolte, Chairman, Time-table committee

Encl: List of students.

prwtho - Bh 12/11/16  
 conser - P 12/11/16  
 pedo - R 12/11/16  
 O.S - J

*Wadhwa*

Dean,  
 VSPM Dental College and Research Centre,  
 Nagpur

VSPM'S Dental College &  
 Research Centre, Digdoh Hills,  
 Hingna Road, Nagpur-462004

*Wadhwa*  
 DEAN  
 VSPM'S Dental College &  
 Research Centre, Digdoh Hills,  
 Hingna Road, Nagpur-462004

**VSPM DENTAL COLLEGE AND RESEARCH CENTRE, NAGPUR**

Clinical Posting of FINAL BDS 2<sup>nd</sup> SEMESTER (NEW COURSE) Appearing For 4 Subjects in MAY 2016

**REVISED TIMETABLE** (Time 9.30 am To 2.30 pm) From 11/01/2016 to 14/05/16

Date of posting Departments	FIRST POSTING					Preliminary Examination	BATCHES
	11/01/16 TO 3/2/16	04/02/16 TO 06/3/16	07/03/16 TO 07/4/16	08/04/16 TO 08/5/16	09/05/16 TO 14/5/16 <small>(additional posting)</small>		
Oral and maxillofacial surgery	A	D	C	B	A	Theory 02/05/16 to 05/05/16	A=1 to 31 B- 32 to 62 C=63 to 93 D= 94 to 124
Conservative and endodontics	B	A	D	C	B		
Prosthodontics and crown and bridge	C	B	A	D	C		
Paediatric and preventive dentistry	D	C	B	A	D		

1<sup>st</sup> PCT (Theory) From 22/2/16 TO 25/02/16

Last Date of Submission of Internal Assessment Marks to the Student Section on or Before 28/5/2016

Time Table of 1<sup>st</sup>, PCT & Preliminary Examination Is Enclosed

Copy to:

All concerned Depts

Notice board Final BDS

Dr. Rajshree Kolte, Chairman, Time-table committee

Encl: List of students.

VSPM'S Dental College & Research Centre, Dignga Road, Nagpur-440019

*Dr. Weelky*  
DEAN

*[Signature]*  
Dean,

VSPM Dental College and Research Centre,  
Nagpur

VSPM'S Dental College & Research Center, Dignga Road, Nagpur-440019

*@kolte*

**VSPM DENTAL COLLEGE AND RESEARCH CENTRE, NAGPUR**

**Clinical Posting of FINAL BDS 2<sup>nd</sup> SEMESTER (NEW COURSE) Appearing For 4 Subjects in May/June. 2015**

Date of posting Departments	FIRST POSTING (Time 9.30 am To 2.30 pm) From 05/01/2015 to 15/04/15				BATCHES
	30/01/2015 to 23/02/2015		24/02/2015 to 20/03/2015		
	A B C D	D A B C	C D A B	B C D A	
Oral and maxillofacial surgery	A	D	C	B	A=1 to 25
Conservative and endodontics	B	A	D	C	B- 26 to 50
Prosthodontics and crown and bridge	C	B	A	D	C=51 to 74
Paediatric and preventive dentistry	D	C	B	A	D=75 to 98

1<sup>st</sup> PCT (Theory) From 23/02/15 to 26/02/15  
 Last Date of Submission of Internal Assessment Marks to the Student Section on or Before 25/04/2015  
 Time Table of 1<sup>st</sup>, PCT & Preliminary Examination Is Enclosed

Copy to:  
 All concerned Depts  
 Notice board Final BDS

Encl: List of students.

*Uleedh*  
 Dean,

VSPM Dental College and Research Centre,  
 Nagpur.  
 DEAN

VSPM'S Dental College &  
 Research Center, Dabhade Hills,  
 Hingna Road, Nagpur-440 019

*66*

VSPM DENTAL COLLEGE AND RESEARCH CENTRE, NAGPUR

FINAL BDS 1<sup>ST</sup> SEMESTER (NEWCOURSE) Appearing For 4 Subjects in Oct./Nov. 2015

PRELIMINARY EXAMINATION

THEORY	Date	Subject	Time
1	01/10/15	Public Health Dentistry	9.30 to 12.30
2	03/10/15	Periodontology	9.30 to 12.30
3	05/10/15	Orthodontics	9.30 to 12.30
4	06/10/15	Oral medicine and radiology	9.30 to 12.30

PRACTICAL				Batches
	07/10/15	08/10/15	09/10/15	10/10/15
Public Health Dentistry	A	D	C	B
Periodontology	B	A	D	C
Orthodontics	C	B	A	D
Oral medicine and radiology	D	C	B	A
				A=1 to 28 B- 29 to 55 C=56 to 82 D=83 to 108

Last Date of Submission of Internal Assessment Marks to the Student Section on or Before 28/10/2015

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*Wadhwa*  
Dean,

Dr. Rajshree Kolte, Chairman, Time-Table committee

VSPM Dental College and Research Centre,

VSPM'S DENTAL College &  
Research Center, Digdoh Mills,  
Hingna Road, Nagpur-440 019

VSPM'S DENTAL COLLEGE AND RESEARCH CENTRE, NAGPUR

TIME-TABLE FOR FIRST BDS FOR W.E.F. 28/07/2015

DAY	9.00 TO 10.00 A.M.	10.00 TO 11.00 A.M.	11.00 A.M. TO 12.P.M.	12.00 TO 1.00 P.M.	1.00 TO 2.00 P.M.	2.00 TO 3.00 P.M.	3.00 TO 4.00 P.M.	4.00 TO 5.00 P.M.
MON	DENTAL MATERIAL LECTURE	DADH PRACTICAL		PHYSIOLOGY LECT.	LUNCH	BIOCHEMISTRY LECT.	ANATOMY PRACTICAL	
TUE	PROSTHO PRECLINIC PRACTICAL		DENTAL ANATOMY & HISTOLOGY	ANATOMY LECT		ANATOMY LECTURE	ANATOMY PRACTICAL	
WED	DADH PRACTICAL		DENTAL MATERIAL PRACTICAL			PHYSIO LECT	PHYSIO-BIOCHEMISTRY PRACTICAL	
THU	PROSTHO PRECLINIC PRACTICAL		PHYSIOLOGY LECTURE	BIOCHEMISTRY LECTURE		ANATOMY DEMO.	ANATOMY PRACTICAL	
FRI	DADH LECT	ANATOMY LECT.	ANATOMY PRACTICAL			DADH LECT	PHYSIO-BIOCHEMISTRY PRACTICAL	
SAT	DADH PRACTICAL		PHYSIO. LECT.	ANATOMY LECTURE				

Copy to :

- 1) Dr Rajashri Kolte, Chairperson ,timetable Examination committee
- 2) All concerned Depts
- 3) Notice Board



*bleed*

DEAN VSPM DENTAL COLLEGE, NAGPUR. DEAN
---

VSPM'S Dental College & Research Center, Digdoh Hills, Ringna Road, Nagpur-440 019

**VSPM'S DENTAL COLLEGE & RESEARCH CENTRE,  
NAGPUR-19  
SCHEDULE OF CLASSES FOR SECOND B.D.S. (IST AND IIND TERM) (NEW COURSE)**

DAY	8.30 TO 9.30	9.30 TO 10.30	10.30 TO 11.30	11.30 TO 12.30	12.30 TO 1.30	1.30 T 2.30	2.30 TO 3.30	3.30 TO 4.30
MONDAY	PROSTHO PRECLINIC		GEN. PATHO. & MICRO. PRACT.		L U N C H	D.M. LECT.	MICROBIOLOGY LECT.	
TUESDAY	CONSERVATIVE TECH.		GEN. PHARM. LECT.	PROSTHO. LECT.		PROSTHO. PRECLINIC. PRACT.		
WEDNESDAY	PROSTHO PRECLINIC		GEN. PATHO. & MICRO. PRACT.			CONSERVATIVE TECH.		PHARMACOLOGY LECT.
THURSDAY	ORAL PATH. LECT.	ORAL PATH. PRACT.	CONSERVATIVE TECH.			CONSERVATIVE LECT.	PHARMACOLOGY LECT.	
FRIDAY	D.M. PRACTICL		D.M. LECT.	GEN. PATH. LECT		MICROBIOLOGY LECT.	PHARMACOLOGY PRACT.	
SATURDAY	D.M. DEMO + LECT.			GEN. PATHO.				

*Udell*

DEAN

VSPM'S Dental College &  
Research Center, Digdoh Hills  
Hingne Road, Nagpur-440016

**VSPM DENTAL COLLEGE AND RESEARCH CENTRE, NAGPUR**  
**III BDS I/II term ( NEW COURSE )**

**TIME TABLE FOR LECTURES** (with effect from 17/07/2017)

	8.30AM TO 9.30AM	9.30AM TO 10.30AM	10.30AM TO 11.30AM	11.30AM TO 12.30PM	12.30PM TO 1.00PM	1.00PM TO 3.30PM
<b>MONDAY</b>	ORAL SURGERY LECTURE	ORAL PATHOLOGY + PRACTICAL	PERIODONTICS			
<b>TUESDAY</b>	PEDODONTIA LECTURE	ORAL PATHOLOGY LECT	CONSERVATIVE LECT	ORAL DIAGNOSIS LECT.		
<b>WEDNESDAY</b>	PROSTHO LECT	ORTHODONTICS LECT	ORAL PATHOLOGY + PRACTICAL			
<b>THURSDAY</b>	GEN SURGERY LECT	BATCH A GEN MEDICINE CLINIC ( UPTIL 11.45 am )	GEN MEDICINE LECT	LUNCH ( on Thursday & Friday from 12.45 pm )		CLINICAL POSTING
		BATCH B GEN SURGERY CLINIC ( UPTIL 11.45 am )	( 11.45 am TO 12.45 pm )			
<b>FRIDAY</b>	GEN SURGERY LECT	BATCH B GEN MEDICINE CLINIC ( UPTIL 11.45 am )	GEN MEDICINE LECT			
		BATCH A GEN SURGERY CLINIC ( UPTIL 11.45 am )	( 11.45 am TO 12.45 pm )			
<b>SATURDAY</b>	ORTHO PRECLINIC	PUBLIC HEALTH DENTISTRY LECT	ODMR / PERIODONTIA			

Copy to :

- 1) Dr Rajashri Koltte, Chairperson ,timetable Examination committee
- 2) All concerned Depts third BDS
- 3) Notice Board

Saturday afternoon lecturer from 11.30 am to 12.30 pm will be conducted by ODMR ( July and September ) and by PERIODONTICS (August and October).

*W. K. Kulkarni*  
**DEAN**

**VSPM'S Dental College & Research Centre, Dighod Hills**  
 Hingna Road, Nagpur-440019

VSPM DENTAL COLLEGE AND RESEARCH CENTRE, NAGPUR

FINAL BDS (NEWCOURSE) Appearing For 8 Subjects In JULY- 2017

TIME TABLE FOR LECTURES (with effect from 17/07/2017)

DAYS	8.30 am to 9.30 am	9.30 am to 12.30 pm	1.30 pm to 2.30 pm	2.30 pm to 3.30 pm
MONDAY	PROSTHODONTIA	CLINICAL POSTING	PEDODONTICS	CONSERVATIVE
TUESDAY	PERIODONTICS		ODMR	OMFS
WEDNESDAY	ORTHODONTICS		PROSTHODONTICS/CONSER.	PEDODONTICS
THURSDAY	PHD		PERIODONTICS	PROSTHODONTICS
FRIDAY	CONS. DENTISTRY		OMFS	ORTHODONTICS
SATURDAY	ODMR			

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Notice board Final BDS

Dr. Rajshree Kolte, Time – table committee

Dean,

VSPM Dental College and Research Centre, Nagpur

Wednesday afternoon lecturer from 1.30 to 2.30 pm will be conducted by Prosthodontics ( July and September ) and by conservative dentistry ( August and October).

*Meddy*  
DEAN

VSPM'S Dental College  
Research Centre, D. B. D. Doh  
Hingna Road, Nagpur-441

VSPM DENTAL COLLEGE AND RESEARCH CENTRE, NAGPUR

FINAL BDS (NEWCOURSE) Appearing For 8 Subjects In JULY- 2017

TIME TABLE FOR LECTURES (with effect from 17/07/2017)

DAYS	8.30 am to 9.30 am	9.30 am to 12.30 pm	1.30 pm to 2.30 pm	2.30 pm to 3.30 pm
MONDAY	PROSTHODONTIA	CLINICAL POSTING	PEDODONTICS	CONSERVATIVE
TUESDAY	PERIODONTICS		ODMR	OMFS
WEDNESDAY	ORTHODONTICS		PROSTHODONTICS/CONSER.	PEDODONTICS
THURSDAY	PHD		PERIODONTICS	PROSTHODONTICS
FRIDAY	CONS. DENTISTRY		OMFS	ORTHODONTICS
SATURDAY	ODMR			

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All concerned Depts

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Dr. Rajshree Kolte, Time – table committee

Dean,

VSPM Dental College and Research Centre, Nagpur

Wednesday afternoon lecturer from 1.30 to 2.30 pm will be conducted by Prosthodontics ( July and September ) and by conservative dentistry ( August and October).

*Wadhwa*  
DEAN

VSPM'S Dental Col  
Research Centre, Nagpur  
Hingana Road, Nagpur

**VSPM'S DENTAL COLLEGE & RESEARCH CENTRE,  
NAGPUR-19**  
**SCHEDULE OF CLASSES FOR SECOND B.D.S. (1ST AND IIND TERM) (NEW COURSE)**  
(2017-2018)

DAY	8.30 TO 9.30	9.30 TO 10.30	10.30 TO 11.30	11.30 TO 12.30	12.30 TO 1.30	1.30 T 2.30	2.30 TO 3.30	3.30 TO 4.30
MONDAY	PROSTHO PRECLINIC		GEN. PATHO. & MICRO. PRACT.		L U N C H	D.M. LECT.	MICROBIOLOGY LECT.	
TUESDAY	CONSERVATIVE TECH.		GEN. PHARM. LECT.	PROSTHO. LECT.		PROSTHO. PRECLINIC. PRACT.		
WEDNESDAY	PROSTHO PRECLINIC		GEN. PATHO. & MICRO. PRACT.			CONSERVATIVE TECH.		PHARMACOLOGY LECT.
THURSDAY	ORAL PATH. LECT.	ORAL PATH. PRACT.	CONSERVATIVE TECH.			CONSERVATIVE LECT.	PHARMACOLOGY LECT.	
FRIDAY	D.M. PRACTICL		D.M. LECT.	GEN. PATH. LECT		MICROBIOLOGY LECT.	PHARMACOLOGY PRACT.	
SATURDAY	D.M. DEMO + LECT.			GEN. PATHO.				

*Ukesh*  
DEAN  
VSPM'S Dental College &  
Research Center, Digdoh Hills  
Singra Road, Nagpur-440016

**VSPM DENTAL COLLEGE AND RESEARCH CENTRE, NAGPUR**  
**III BDS I/II term (NEW COURSE)**

**TIME TABLE FOR LECTURES** (with effect from 17/07/2017)

	8.30AM TO 9.30AM	9.30AM TO 10.30AM	10.30AM TO 11.30AM	11.30AM TO 12.30PM	12.30PM TO 1.00PM	1.00PM TO 3.30PM
<b>MONDAY</b>	ORAL SURGERY LECTURE	ORAL PATHOLOGY +PRACTICAL		PERIODONTICS		
<b>TUESDAY</b>	PEDODONTIA LECTURE	ORAL PATHOLOGY LECT	CONSERVATIVE LECT	ORAL DIAGNOSIS LECT.		
<b>WEDNESDAY</b>	PROSTHO LECT	ORTHODONTICS LECT	ORAL PATHOLOGY +PRACTICAL			
<b>THURSDAY</b>	GEN SURGERY LECT	BATCH A GEN MEDICINE CLINIC ( UPTIL 11.45 am )	GEN MEDICINE LECT ( 11.45 am TO 12.45 pm )	LUNCH ( on Thursday & Friday from 12.45 pm )		CLINICAL POSTING
		BATCH B GEN SURGERY CLINIC ( UPTIL 11.45 am )	GEN MEDICINE LECT ( 11.45 am TO 12.45 pm )			
<b>FRIDAY</b>	GEN SURGERY LECT	BATCH B GEN MEDICINE CLINIC ( UPTIL 11.45 am )	GEN MEDICINE LECT ( 11.45 am TO 12.45 pm )			
		BATCH A GEN SURGERY CLINIC ( UPTIL 11.45 am )	ODMR / PERIODONTIA			
<b>SATURDAY</b>	ORTHO PRECLINIC		PUBLIC HEALTH DENTISTRY LECT			

Copy to :

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- 2) All concerned Depts third BDS
- 3) Notice Board

Saturday afternoon lecturer from 11.30 am to 12.30 pm will be conducted by ODMR ( July and September ) and by PERIODONTICS (August and October).

*W. Kulkarni*  
**DEAN**

**VSPM'S Dental College & Research Centre, Digholoh Hills**  
**Hingna Road, Nagpur-440019**

VSPM'S DENTAL COLLEGE AND RESEARCH CENTRE, NAGPUR  
 TIME-TABLE FOR FIRST BDS FOR W.E.F. 28/07/2016

DAY	9.00 TO 10.00 A.M.	10.00 TO 11.00 A.M.	11.00 A.M. TO 12.00 P.M.	12.00 TO 1.00 P.M.	1.00 TO 2.00 P.M.	2.00 TO 3.00 P.M.	3.00 TO 4.00 P.M.	4.00 TO 5.00 P.M.
MON	DENTAL MATERIAL LECTURE	DADH PRACTICAL	PHYSIOLOGY LECT.	BIOCHEMISTRY LECT.				
TUE	PROSTHO PRECLINIC PRACTICAL	DENTAL ANATOMY & HISTOLOGY	ANATOMY LECT	LUNCH				
WED	DADH PRACTICAL	DENTAL MATERIAL PRACTICAL	PHYSIO LECT					
THU	PROSTHO PRECLINIC PRACTICAL	PHYSIOLOGY LECTURE	BIOCHEMISTRY LECTURE	ANATOMY DEMO.				
FRI	DADH LECT	ANATOMY LECT.	DADH LECT					
SAT	DADH PRACTICAL	PHYSIO. LECT	ANATOMY LECTURE	PHYSIO-BIOCHEMISTRY PRACTICAL				

*bleck*



DEAN  
 VSPM DENTAL COLLEGE,  
 NAGPUR.  
 DEAN

VSPM'S Dental College & Research Center, Digdoh Hills,  
 Timnana Road, Nagpur-440 019

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  - 2) All concerned Depts
  - 3) Notice Board

*o/c*

**VSPM DENTAL COLLEGE AND RESEARCH CENTRE, NAGPUR**

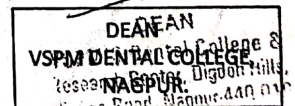
**III BDS I/II term (NEW COURSE)**

**TIME TABLE FOR LECTURES (with effect from 28/7/2016)**

	8.30AM TO 9.30AM	9.30AM TO 10.30AM	10.30AM TO 11.30AM	11.30AM TO 12.30PM	12.30PM TO 1.00PM	1.00PM TO 3.30PM
<b>MONDAY</b>	ORAL SURGERY LECTURE	ORAL PATHOLOGY +PRACTICAL		PERIODONTICS	LUNCH ( on Thursday & Friday from 12.45 pm )	CLINICAL POSTING
<b>TUESDAY</b>	PEDODONTIA LECTURE	ORAL PATHOLOGY LECT	CONSERVATIVE LECT	ORAL DIAGNOSIS LECT.		
<b>WEDNESDAY</b>	PROSTHO LECT	ORTHODONTICS LECT	ORAL PATHOLOGY +PRACTICAL			
<b>THURSDAY</b>	GEN SURGERY LECT	BATCH A GEN MEDICINE CLINIC ( UPTIL 11.45 am )		GEN MEDICINE LECT ( 11.45 am TO 12.45 pm )		
		BATCH B GEN SURGERY CLINIC ( UPTIL 11.45 am )				
<b>FRIDAY</b>	GEN SURGERY LECT	BATCH B GEN MEDICINE CLINIC ( UPTIL 11.45 am )		GEN MEDICINE LECT ( 11.45 am TO 12.45 pm )		
		BATCH A GEN SURGERY CLINIC ( UPTIL 11.45 am )				
<b>SATURDAY</b>	ORTHO PRECLINIC		PUBLIC HEALTH DENTISTRY LECT	ODMR / PERIODONTIA		

Copy to :

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- 2) All concerned Depts third BDS
- 3) Notice Board



VSPM DENTAL COLLEGE AND RESEARCH CENTRE, NAGPUR

FINAL BDS 1<sup>ST</sup> SEMESTER (NEW COURSE) Appearing For 4 Subjects In Oct/Nov. 2016

TIME TABLE FOR LECTURES (with effect from 15/07/2016)

DAYS	8.30 am to 9.30 am	9.30 am to 12.30 pm	1.30 pm to 2.30 pm	2.30 pm to 3.30 pm
MONDAY	PROSTHODONTIA	CLINICAL POSTING	ORTHODONTIA	PERIODONTICS
TUESDAY	PERIODONTICS		ODMR	PUBLIC HEALTH DENTISTRY
WEDNESDAY	PEDODONTIA		PUBLIC HEALTH DENTISTRY	PROSTHODONTIA
THURSDAY	ORTHODONTIA		PERIODONTICS	ODMR
FRIDAY	CONS. DENTISTRY		OMFS	Extra classes as per requirement.
SATURDAY	ODMR / PERIODONTICS			

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 Dr. Rajshree Koltte, Time - table committee

*W. K. K.*  
 Dean,

VSPM Dental College and Research Centre, Nagpur  
 DEAN

VSPM'S Dental College &  
 Research Center, Diggadah Hills,  
 Hinna Road, Nagpur-440 019

VSPM DENTAL COLLEGE AND RESEARCH CENTRE, NAGPUR

FINAL BDS 2<sup>nd</sup> SEMISTER (NEWCOURSE) Appearing For 4 Subjects in Oct/Nov. 2015

TIME TABLE FOR LECTURES (with effect from 01/07/2015)

DAYS	8.30 am to 9.30 am	9.30 am to 2.30 pm	2.30 pm to 3.30 pm
MONDAY	PROSTHODONTIA	CLINICAL POSTING	OMFS
TUESDAY	CONS. DENTISTRY		PEODONTIA
WEDNESDAY	PEDODONTIA		PROSTHODONTIA
THURSDAY	CONS. DENTISTRY		PROSTHODONTIA
FRIDAY	CONS. DENTISTRY		OMFS.
SATURDAY	OMFS		-----

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Dr. Rajshree Kolte, Chairman, Time-table committee



Dean,

VSPM Dental College and Research Centre,  
Nagpur

TIME-TABLE FOR FIRST BDS (NEW COURSE) with effect from 06 | 08 | 2018

DAY	9.00 TO 10.00 A.M.	10.00 TO 11.00 A.M.	11.00 A.M. TO 12.00 P.M.	12.00 TO 1.00 P.M.	1.00 TO 2.00 P.M.	2.00 TO 3.00 P.M.	3.00 TO 4.00 P.M.	4.00 TO 5.00 P.M.
MON	DADH PRACTICAL	DADH PRACTICAL	DENTAL MATERIAL LECTURE	PHYSIO LECT	LUNCH			
TUE	PROSTHO PRECLINIC PRACTICAL	PROSTHO PRECLINIC PRACTICAL	DADH LECT	ANATOMY LECT				
WED	DADH PRACTICAL	DADH PRACTICAL	DENTAL MATERIAL PRACTICAL	DENTAL MATERIAL PRACTICAL	LUNCH			
THU	PROSTHO PRECLINIC PRACTICAL	PROSTHO PRECLINIC PRACTICAL	PHYSIO LECT	BIOCHEMISTRY LECT.				
FRI	DADH LECT	ANATOMY LECT.	ANATOMY PRACTICAL	ANATOMY PRACTICAL	LUNCH			
SAT	DADH PRACTICAL	DADH PRACTICAL	PHYSIO. LECT	ANATOMY LECTURE				

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Dr. Rajshree Kolte, Time - table committee

*Uedh*

Dean,

VSPM Dental College and Research Centre, Nagpur

VSPM'S Dental College &

Research Centre, Digras Hills

Hingna Road, Nagpur-460019

11.11.18 11.11.18 11.11.18 11.11.18 11.11.18

**Revised** TIME TABLE FOR SECOND B.D.S. (NEW COURSE 1<sup>st</sup> & 2<sup>nd</sup> Term), with effect from 6.8.2018

DAY	8.30 to 9.30	9.30 to 10.30	10.30 to 11.30	11.30 to 12.30	12.30 to 1.30	1.30 to 2.30	2.30 to 3.30	3.30 to 4.30
MONDAY	PROSTHO PRECLINIC	GEN.PATHOLOGY & MICROBIOLOGY PRACTICAL				DENTAL MATERIAL LECT.		MICRO.LECT.
TUESDAY	CONSERVATIVE TECH.	PHARMAC LECT	PROSTHETIC LECT.			PROSTHETICS PRECLINICAL PRACTICAL		
WEDNESDAY	DENTAL MATERIAL LECT.+ PRACT	GEN. PATHO. & MICRO.PRACTICAL				CONSERVATIVE TECH.		
THURSDAY	ORAL PATHO. LECT.	ORAL PATHO. PRACTICAL	CONSERVATIVE PRECLINICS			CONSERVATIVE LECT.		PHARMACOLOG Y LECTURE
FRIDAY	DENTAL MATERIAL PRACTICAL	DENTAL MATERIAL LECT.	PATHO. LECT.			MICROBIOLOG Y LECTURE		PHARMACOLOGY PRACTICAL
SATURDAY	PROSTHETIC PRECLINIC PRACTICAL	GEN.PATHOLOG Y						

L U N C H

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All concerned Depts

Notice board Final BDS

Dr. Rajshree Kolte, Time - table committee

*U. Kulkarni*

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VSPM Dental College & Research Centre, Nagpur

**VSPM'S Dental College & Research Centre, Digdoh Hills**  
Hingna Road, Nagpur-440019

send mail on 2/9/18

**THIRD BDS (NEW COURSE 1<sup>st</sup> & 2<sup>nd</sup> Term)**

**TIME TABLE FOR LECTURES, with effect from 06/08/2016**

	8.30AM TO 9.30AM	9.30AM TO 10.30AM	10.30AM TO 11.30AM	11.30AM TO 12.30PM	12.30PM TO 1.00PM	1.00PM TO 3.30PM
<b>MONDAY</b>	ORAL SURGERY LECTURE	PERIODONTICS	ORAL PATHOLOGY + PRACTICAL			
<b>TUESDAY</b>	PEDODONTIA LECTURE	ORAL PATHOLOGY LECT	CONSERVATIVE LECT	ORAL DIAGNOSIS LECT.		
<b>WEDNESDAY</b>	PROSTHO LECT	ORTHODONTICS LECT	ORAL PATHOLOGY + PRACTICAL			
<b>THURSDAY</b>	GEN SURGERY LECT	BATCH A GEN MEDICINE CLINIC (UPTIL 11.45 am)	GEN MEDICINE LECT ( 11.45 am TO 12.45 pm )		LUNCH ( on Thursday & Friday from 12.45 pm )	CLINICAL POSTING
<b>FRIDAY</b>	GEN SURGERY LECT	BATCH B GEN SURGERY CLINIC (UPTIL 11.45 am)	GEN MEDICINE LECT ( 11.45 am TO 12.45 pm )			
<b>SATURDAY</b>	ORTHO PRECLINIC	BATCH B GEN MEDICINE CLINIC (UPTIL 11.45 am)	BATCH A GEN SURGERY CLINIC (UPTIL 11.45 am)	ODMR / PERIODONTIA		
			PUBLIC HEALTH DENTISTRY LECT			

*Wadhwa*  
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VSPM Dental College and Research Centre, Nagpur  
VSPM'S Dental College & Research Centre, Digdoh Hills  
Hingna Road, Nagpur-440019

**FINAL BDS (NEWCOURSE) Appearing For 8 Subjects**

**TIME TABLE FOR LECTURES, with effect from 06/08/2018**

DAYS	8.30 am to 9.30 am	9.30 am to 1.00 pm	1.30 pm to 2.30 pm	2.30 pm to 3.30 pm	
MONDAY	PROSTHODONTICS	CLINICAL POSTING	ORTHODONTICS	OMFS	
TUESDAY	PERIODONTICS		ODMR	CONS. DENTISTRY	
WEDNESDAY	PEDODONTICS		PROSTHODONTICS (JULY and SEPTEMBER)	CONS. DENTISTRY (AUGUST and OCTOBER)	PUBLIC HEALTH DENTISTRY
THURSDAY	ORTHODONTICS		PERIODONTICS	PROSTHODONTICS	
FRIDAY	CONS. DENTISTRY		ORAL & MAXILLOFACIAL SURGERY	PEDODONTICS	
SATURDAY	ODMR				

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*Wadhwa*

**DEAN**

VSPM Dental College and Research Centre, Nagpur  
 Research Centre, Deodoh Hills  
 Hingna Road, Nagpur-440019

Wednesday afternoon lecturer from 1.30 to 2.30 pm will be conducted by Prosthodontics (July and September) and by conservative dentistry (August and October).