



**VSPM'S DENTAL COLLEGE & RESEARCH CENTRE,
NAGPUR-440019**

Digdoh Hills, Hingna Road, Nagpur-440 019 Ph: (07104) 665000,665301 Fax: (07104) 665011, Email:
vspmdcrcnagpur@gmail.com Website: <https://vspmdcrc.edu.in>

REF: VSPM'S DCRC/DEAN/CC MEETINGG/F.NO. 06/1478/2021

DATE: 25/10/2021

**MINUTES OF COLLEGE COUNCIL MEETING
HELD ON 23rd OCTOBER-2021.**

The college council meeting was held in the "Conference Hall" on 23RD October 2021 at 10.00 a.m. Dr. Usha Radke, Dean VSPM'S DCRC, chaired the meeting. The following staff members were present for the meeting.

- 1) Dr. Usha Radke, Dean
- 2) Dr. S.R. Shenoi, Vice-Dean
- 3) Dr. Usha Shenoy, Professor & HOD- Member Secretary,
- 4) Dr. Abhay Kolte, Professor & HOD
- 5) Dr. Pratima Shenoi Professor & HOD
- 6) Dr. Mukta Motwani, Professor & HOD
- 7) Dr. Alka Dive Professor & HOD
- 8) Dr. K. Venugopal Reddy Professor & HOD
- 9) Dr. Devendra Nagpal Professor & HOD
- 10) Dr. Vrinda Kolte Professor
- 11) Dr. Surekha Rathod Professor
- 12) Dr. Rajesh Kubde, Professor
- 13) Dr. Vrinda Kolte, Professor
- 14) Dr. Rajashree Kolte Professor
- 15) Dr. Shubhangi Khandekar Profesor
- 16) Mr. Chetan Deshmukh, A.O.
- 17) Mr. Kadambari Saigal Asst. Librarian
- 18) Mr. Kishor Potdar Store department
- 19) Ms. Vrushali Phate Student Representative
- 20) Mr. Arshdeep Ghodeswar Student Representative

Sr. No.	Point discussed	Responsibility	Deadline
1	Opening remarks of Dean & Achievements by Staff members and students. At the outset Dean Madam informed that the Alumni Association of VSPM's DCRC is finally registered. The efforts taken by the team of Alumni Association was appreciated by the college council. Dean Madam also appreciated the achievements by the Staff members. Periodontics: The 3rd edition of the book entitled "The Fundamentals	-	-



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	<p>of Periodontology and Oral Implantology" edited by Dr. Abhay Kolte, Professor and Head, Department of Periodontology by Elsevier publication was released by Hon'ble. Working Chairman Dr. Ashish Deshmukh and Founding Member, VSPM AHE Shri. Bhausahab Bhoge, Dean and Vice-Dean and staff members.</p> <p>The book has contributors from renowned staff of department Dr. Rajashri Kolte, Dr. Surekha Rathod, Dr. Dhawal Mody, Dr. Kamal Manakar, Dr. Vrushali Lathiya, Dr. Girish Bodhare, Dr. Pranjali Bawankar and Dr. Neha Deshpande.</p> <p>Dr. S.R. Shenoi, HOD, Oral Surgery and Dr. Pratima Shenoi, HOD, Endodontics contributed chapters in Dental Laboratory Procedure Book were felicitated by Hon'ble Chairman of VSPM AHE, Nagpur. Dean Madam congratulated all staff members for the achievements.</p> <p>Copyrights:</p> <ol style="list-style-type: none">1) Periodontics: Dr. Surekha Rathod,2) O.M.F.S. Dr. Pranao Ingole and Dr. Nilima Budhraj3) Orthodontics: Dr. Ananya Hazare4) Pedodontics: Dr. Gagandeep Lamba5) Dr. Vinish Bajaj- "Protocol for comparative evaluation of immediate implant placement & provisionalization with and without CGFENRICHED bone graft. A randomized controlled trial.6) Dr. Vinish Bajaj- "A to Z listing of oral microbiota- A need for comprehension.		
2	Confirmation of previous meeting minutes:- Minutes have been confirmed	-	-
3	MUHS Theory Examination, Practical, and Evaluation:- It was decided that the evaluation of papers by the staff members has to be completed before 28 th October otherwise they will have to come in the college in vacation for the evaluation of papers	All HODs/Staff members	Immediate
4	Report from Committee Chairman <ol style="list-style-type: none">1) Hostel Committee- Dr. Vandana Kokane informed that the food of the mess is being checked and tasted by the Mess committee members routinely.2) PG Cell- Dr. S.R. Shenoi informed that the orientation programme will be planned as soon as the MDS admissions are over in the month of November 2021.3) HMIS- New codes are to be generated by the software developer	-	-



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and IT department as per the requirement submitted by every department. One designated personal to be deputed to look after the HMIS from each department. IT department to submit the revised list with inclusion of treatments rates and codes to the Dean office.

- 4) Ph.D. Committee- Ph.D. Cell of VSPM's Dental College is conducted "Online Ph.D. Orientation Workshop" for Ph.D. scholars (2019-20) on 17th September 2021 on ZOOM / Live on vspmfacbookofficial page
- 5) Web and LAN- NAAC accreditation certificate to be uploaded on the website.
- 6) Students' grievance Committee-Non grievances received.
- 7) NSS Committee- NSS day to be celebrated on 24th September every year. One program in respect to Traffic awareness to be conducted in the month of October. It was decided to adopt new villages in the vicinity. A written permission to be taken from the Civil Surgeon for the conduction of camps under the Rashtriya Bal Sureksha Yogana (RBSK). Regular camps will be organized for the students / hostellers in the campus. Dr. Ojas Gajbhiye to be given the responsibility as Coordinator of the NCC Unit. Swayam Tapasni Abhiyam will be conducted throughout the year.
- 8) Drop Box Committee- No complaint received.
- 9) Equipment Maintenance and Condemnation Committee:- Inspection Visit to Katol in coordination with HOD, Public Health dentistry. The in charges at Katol R.H.T.C.were directed to maintain the stock book as per the guidelines given by the EM & Condemnation Committee.
- 10) Infection Control Committee: - Secretary to be changed and one staff member to be replace in place of Dr. Sonarkar as departmental representative from Conservative Dentistry.
- 11) Admission Committee: Dr. Rajesh Kubde informed that the II round of MDS admission is in process and admissions will be



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	<p>completed after Diwali vacation.</p> <p>12) Interns Monitoring Committee:- Graduation day to be conducted in the month of January 2022 due to posting extension of all Interns.</p> <p>13) Curriculum and Examination Committee: - As per the directives 3 paper sets of Internal examination to be submitted to the Curriculum and Examination Committee by all Departments and the record will be maintained as per the SOPs. It was emphasized that the process of validation system to be followed. Question bank to be kept at Curriculum and Examination Committee. Curriculum Feedback report was discussed in CC following points were suggested by curriculum committee</p> <ul style="list-style-type: none"> • SDL to be started for teaching in practical classes. SOPs will be made, and implementation will be done in next academic session • Course on Communication skills for health professionals started by ODMR to be continued • Implantology course for UG and PG students to be designed by Dept of Prosthodontics. <p>14) Student's Council:- SOP have been prepared and circulated to all departments. Sports, Reading Club to be formed and show case their talent given a final shape where the interested students can perform their activities.</p> <p>15) IQAC Committee:- AQAR to be submitted in the prescribed format. An essay of about 100 to 200 words would be prepared by all Criteria Heads.</p> <p>16) UG Cell:- An offline parent teacher meeting was conducted.</p>		
5	<p>Discussion on MUHS Vacation: A circular received from MUHS was circulated to all departments and also discussed in the CC meeting. The vacation duty and vacation to be submitted to the Dean office by all departments as per the dates prescribed by MUHS.</p>	All HODs	Before 27 th Oct. 2021
6	<p>Store Matters</p> <ol style="list-style-type: none"> 1) Wiring problems of the Dental Chair to be solved in consultation with the Elect. Department by the Vendor. 2) Requirement of ACs will be fulfilled by the Purchase Department from the excess stock at NKP SIMS. 3) Old chairs (additional) to be kept in a store department. 	Store / A.O.	Immediate



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	<p>Planning to be done by the Store department.</p> <p>4) Hand piece in the department – store department to take note for necessary action.</p> <p>5) Steel Table in the department of Conservative to be distributed to the other department as per requirement and necessary record to be maintained.</p> <p>6) Pedro Camera- Quotations have been called and the matter is in process.</p>	All HODs	
7	<p>NAAC- Discussion on AQAR Submission.</p> <p>As decided in the meeting AQAR to be submitted in the prescribed format. An essay of about 100 to 200 words would be prepared by all Criteria Heads.</p>		
8	<p>Issues of Students- were discussed before the Dean madam.</p> <p>Offline Lectures to be conducted for the undergraduate students. Chairman of Students informed that a request was made by Undergraduate students. A request for the same was received from the students.</p>	-	-
9	<p>Any other matter with the permission of chair</p> <p>Virtual tours video to be prepared where infrastructure and facilities existed in the campus will be given due importance. Requirement to be submitted by Dr. Devendra Nagpal.</p>		Immediate
9.1	<p>Prosthetic Lab. Work- It was observed that, the Lab work to be done in the Prosthetic Laboratory is being given to outer agency from the department of Endodontics, Periodontics and Oral Surgery. As suggested by Dr. Abhay Kolte and supported by other members Dean madam directed that the Laboratory work in the aforesaid department be sent to the Technicians, Prosthodontics department through the in charge. The name of Dr. Ojas Gajbhiye, Sr. Lecturer, has been confirmed as In charge for the same.</p>	Dr. Ojas Gajbhiye & All technicians in Prosthodontics department	Immediate

Meeting was adjourned with a vote of thanks to the Chair.

**Dr. Usha Shenoy,
Member Secretary
College Council Committee**

**Dr. Usha Radke,
Dean
VSPM'S DCRC, NAGPUR**





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Copy to:

- All HODs & Professors, VSPM'S DCRC, Nagpur.
- Member Secretary, College council committee, VSPM'S DCRC, Nagpur.
- A.O. VSPM'S DCRC, Nagpur
- Lib/Acc/Store/Civil /Elect.
- Mr. Arshdeep Ghodeswar & Ms. Vrushali Phate